

The meeting was called to order by Dan Bee at 12:30 pm.

Attendees:

Eric A. Roe (Roe@FL-ATE.org)
Rick Jerz (RickJerz@cs.com)
John Anderson (andersjo@oit.edu)
Hank Kraebber (kraeb@purdue.edu)
Jim Houdeshell (jim.houdeshell@sinclair.edu)
Monica Pfarr (monica.pfarr@sinclair.edu)
Pete Heimdahl (heimdahlp@uwstout.edu)
Dan Bee (beed@uwstout.edu)
Dave Kim (kimd@vancouver.wsu.edu)
Mark Stratton (mstratton@sme.org)
Sheng-Jen "Tony" Hsieh (hsieh@tamu.edu)
Beverly Davis (bevjd@purdue.edu)
Arif Sirinterlikci (a.sirinterlikc@onu.edu)
David Wells (david.l.wells@ndsu.edu)
Frank Liou (liou@umr.edu)
Sarah Leach (leachs@purdue.edu)

A meeting agenda was distributed, including several attachments: the fiscal year 2005 financial statement (through 3/31/05), versions 2 and 3 of a "Best Presentation" rating form, and extracts from the 2004 ASEE membership report. Meeting attendees introduced themselves, and the following slate was presented to the attendees for election as the 2005-2006 Manufacturing Division Officers:

Chair – Danny Bee
Program Chair – Frank Liou
Associate Program Chair – Sarah Leach
Assistant Program Chair – Can Saygin
Secretary/Treasurer – Dave Kim

After a motion to accept this slate, the motion was seconded and the attendees approved the slate of officers.

The following service positions were also noted or appointed by the incoming Division Chair:

Past Chair – Beverly Davis
Awards Chair – David Wells
Webmaster – Can Saygin
Editor – Arif Sirinterlikci
Editorial Committee – Mark Stratton, Dave Wells
Membership Chair(s) – Brenda Puck, Karen Birch, Richard Rothaupt
Directors-at-Large – Winston Erevelles, David Wells, Mark Stratton, Devdas Pai

Treasurers Report – The financial report showed 3/31/05 ending balances for the BASS and Operating Accounts as \$4356.82 and \$66.24, respectively. This did not include anticipated costs for the 2005 banquet or other conference-related costs.

Call for Papers – Frank Liou distributed a proposed Call for Papers for the 2006 Conference and asked for feedback on the session topics and ideas for workshops, industrial panels or other conference activities. General discussion followed, including ideas for invited paper sessions and arranging for a distinguished speaker. Danny Bee agreed to investigate whether an event similar to the SME Tech Summit could be imported into the ASEE conference structure. It was suggested that a panel could be organized, given the large number of manufacturing professionals located within a 100 mile radius of downtown Chicago. The overlap in interests between ASEE Manufacturing Division and SME members was discussed as a possible source of authors/presenters/attendees for the 2006 conference. It was noted by Mark Stratton that SME and ASEE have not yet reached the capability for joint (reciprocal) membership. Hank Kraebber suggested that a Sunday mini-plenary could be an attractive offering for ASEE attendees and also draw an audience of people not associated with the conference, but interested in similar manufacturing issues. More discussion followed regarding identifying an audience for Manufacturing Division activities and determining what the Division has to offer and whom it can best serve. Several observations and ideas were put forward for discussion; working with the K-12 Division to improve the image and visibility of manufacturing careers (Davis), working with middle school math and science teachers and guidance counselors (Bee), writing an article for the Prism (Bee), improving communication to ASEE members about manufacturing activities, perhaps through the listserve (Pfarr), creating a compendium of previous work (Stratton).

Monica Pfarr, the Director of MCME/MERC submitted a letter to the Manufacturing Division (copy attached), proposing several ways that the Manufacturing Division can work more closely with MERC, to formalize the partnership begun in 2002 with the creation of the Manufacturing Education Resource Center. Can Saygin was identified as the contact person for the Division.

Arif Sirinterlikci distributed a biannual newsletter that he created (Issue 1), highlighting the 2005 ASEE Conference and the manufacturing conference at San Luis Obispo, and providing a link to National Center for Manufacturing Education. Arif also noted that an upcoming issue of the Journal of Integrated Design and Process Science will be a special issue regarding manufacturing.

Minutes from 2004- The meeting minutes from 2004 were distributed, reviewed, and approved by the attendees.

After additional general discussion, Danny Bee requested that anyone who has ideas for a Prism article forward them to him. A motion was made and seconded to adjourn the meeting at 2:05 pm.

Respectfully submitted,
Sarah Leach