

Minutes
ERM Division Business Meeting
ASEE2004 – 22 June 2004
12:30-1:45 PM
Salt Lake City, UT

Submitted by Dave Voltmer, ERM Secretary

0. Call to order. Eric Soulsby called the meeting to order. He distributed several documents describing the ERM award winners and recent ERM data.
1. Self-introductions were made. Those in attendance were as follows:

Robin Adams	Univ. Washington	radams@engr.washington.edu
Cindy Atman	Univ. Washington	atman@engr.washington.edu
Taryn Bayles	Univ. Maryland, Baltimore	tbayles@umbc.edu
Kevin Bower	The Citadel	kevin.bower@citadel.edu
Veronica Burrows	Arizona State	burrows@asu.edu
Sandy Courter	Univ. Wisc-Madison	courter@engr.wisc.edu
Dick Culver	SUNY Binghamton	rculver@binghamton.edu
Denny Davis	Washington State University	davis@wsu.edu
Kay C. Dee	Rose-Hulman	dee@rose-hulman.edu
Heidi Diefes-Dux	Purdue University	hdiefes@purdue.edu
Beth Eschenbach	Humboldt State University	eael@humboldt.edu
Susan Fellows	SUNY Binghamton	fellows@binghamton.edu
Cindy Finelli	Univ. Michigan	cfinelli@umich.edu
Norman Fortenberry	National Acad. Engineering	nfortenb@nae.edu
Michael Gregg	Virginia Tech	greggmh@vt.edu
Trevor Harding	Kettering University	tharding@kettering.edu
Kamyar Haghighi	Purdue University	haghighi@purdue.edu
Joe Hughes	Georgia Tech	joe.hughes@ece.gatech.edu
P.K. Imbrie	Purdue University	imbrie@purdue.edu
Joan Kampe	Virginia Tech	kampej@vt.edu
Richard Layton	Rose-Hulman	layton@rose-hulman.edu
Angela Linse	Univ. Washington	linse@u.washington.edu
Glen A. Livesay	Rose-Hulman	livesay@rose-hulman.edu
Donna Llewellyn	Georgia Tech	donna.llewellyn@cetl.gatech.edu
Jenny Lo	Virginia Tech	jlo@vt.edu
Susan Lord	Univ. San Diego	slord@sandiego.edu
Susan McCahan	Univ. Toronto	mccahan@mie.utoronto.edu
Rob McLaughlan	Univ. Technology, Sydney	robertmclaughlin@uts.edu.au
Roy McGrann	SUNY Binghamton	mcgrann@binghamton.edu
Jim McGuffin-Cawley	Case-Western Reserve	jxc41@po.cwru.edu
Georgette Michko	Univ. Houston	gmichko@uh.edu
Dan Moore	Rose-Hulman	daniel.j.moore@rose-hulman.edu
Barb Moskal	Colorado School Mines	bmoskal@mines.edu
David Niebuhr	Cal Poly State Univ SLO	dniebuhr@calpoly.edu
Matt Ohland	Clemson University	ohland@clemson.edu
Vince Prantil	Milwaukee School Engr.	prantil@msoe.edu
David Radcliffe	Univ. Queensland	d.radcliffe@uq.edu.au

Teri Reed Rhoads	Univ. Oklahoma	teri.rhoads@ou.edu
Larry G. Richards	Univ. Virginia	lgr@virginia.edu
Ingrid St. Omer	Univ. Kentucky	istomer@engr.uky.edu
Dave Shattuck	Univ. Houston	shattuck@uh.edu
Larry Shuman	Univ. Pittsburgh	shuman@pitt.edu
Karl Smith	Univ. Minnesota	ksmith@umn.edu
Eric Soulsby	Univ. Connecticut	eric.soulsby@uconn.edu
Ruth Streveler	Colorado School Mines	rstrevel@mines.edu
Jennifer Turns	Univ. Washington	jturns@u.washington.edu
Tammy VanDeGriff	Univ. Washington	tammy@cs.washington.edu
Dave Voltmer	Rose-Hulman	voltmer@rose-hulman.edu
Alisha Waller	Georgia State University	awaller.ie87@gtalumni.org
Jessica Yellin	Univ. Washington	jmyellin@uwashington.edu
Charlie Yokomoto	IUPUI	yokomoto@iupui.edu
Amy Yuhasz	Clemson University	amyy@clemson.edu

2. Election results were announced. Teri R. was elected Secretary-Treasurer, Trevor H. and Ron Miller were elected directors. Out-going vice-chair elect for the ASEE2004 program, P.K., invited everyone to Brouhaha. The position of vice-chair elect for ASEE2004 is unfilled.
3. The ERM Treasurer's report was given by Dave V. The current balance (as of May 31) is \$61,785.44 for the Bass account and \$294.50 for the Operating account.
4. P.K. reported that the call for papers for ASEE2004 has been issued. Rigor will be expected in submitted papers.
5. Dan M., ERM program chair for FIE2004, announced that about 325 papers were submitted and completed. The registration form for FIE2004, to be held in Savannah, is available on line.
6. Beth E. has been named ERM program chair for FIE2006. Susan L. is the General co-Chair of FIE2006 to be held in San Diego. A Saturday-Tuesday format has been chosen with the conference ending on Halloween.
7. The ERM website has been much improved by recent up-dates by Dan Budny.
8. Ruth S., ERM vice-chair for teacher development, asked ERM members to rethink the role of the Regional Effective Teaching Institutes (RETIs). Perhaps we need to consider appealing to other constituents.
9. Apprentice Faculty Grant (AFG) recipients were introduced by AFG chair, Robin A. This recipients introduced were Taryn Bayles, Jessica Yellin, Tammy VanDeGrift. Ms. Csavina of Arizona State University was not able to attend the business lunch. Robin A. will head the AFG committee again next year.
10. The ERM Distinguished Service Award winner for FIE2003 was Mike Pavelich; the winner for 2004 will be Larry Richards.
11. The Ben Dasher Award committee, Debbie Follman and Marilyn Dyrud, had no report.
12. The Helen Plants Award committee report was given by Dick C. The winner for 2003 was announced as Bill Oakes, Purdue.

13. The ERM Mini-Grant committee report was given by Charlie Y. Though there have been great candidates and winners, the committee recommends that a hiatus for the award this year during which the outcomes of the Mini-Grant awards can be assessed.
14. The ERM Nominating Committee was named as Larry R. (chair) and Rich L.
15. There was no Old Business.
16. New Business focused mainly upon several proposed changes in the ERM bylaws namely that the ERM program chair for FIE be made an official position in the bylaws, that RETIs be consolidated under the ERM vice-chair for teacher development, that several previously elected positions be made by appointment by the chair and that the elected officers include the Chair, the Secretary-Treasurer, and ERM directors. Teri R. and P.K., ERM ASEE program chairs, both feel strongly that there is a need to share the burden by having the program chair elect serve as an apprentice for their first year and the full chair the second year. Additionally, Larry S. suggested editorial changes to include “engineering” in the wording of objectives. These changes to the bylaws were approved.
17. Eric S. solicited volunteers to serve as committee chairs for the Dasher and the Plants awards.
18. All those attending their first ASEE conference introduced themselves.
19. Teri R. commented on this year’s ASEE program. She noted that there was a 32% acceptance rate for papers. Coordination with other societies on several sessions was useful. She reminded ERM members of the Brouhaha tonight.
20. Taryn Bayles extended her appreciation for receipt of an AFG award.
21. Dan M. thanked Eric S. for his hard work in updating the ERM bylaws.
22. The next ERM Business meeting will be at ASEE 2005. The meeting adjourned at 1:45PM

Respectfully submitted, Dave Voltmer, ERM Secretary.