

ASEE 2020

Environmental Engineering Division Quarterly Meeting Agenda and Minutes

March 04, 2020 4pm EST

ATTENDANCE:

Gnaneswar Gude – Mississippi State University (Division Chair)

Michelle Payne – Rose Hulman Institute of Technology (Program Chair)

Fethiye Ozis – Northern Arizona University (Secretary)

David Sanchez – University of Pittsburg (Treasurer)

Kandiah Ramani – Central State University (Logo Contest Lead)

Alexa Rihana- Abdallah – University of Detroit Mercy (Diversity Committee Delegate)

MEETING MINUTES

1. Welcome by Michelle Payne and Gnaneswar Gude
2. Check in, there was an issue with the ZOOM link Gnaneswar, David, Ramani and Alexa joined after a brief interruption due to technical difficulties.
3. Michelle Payne (Program Chair) shared
 - a. The number of submissions for annual conference
 - i. Currently have 19 papers in revision stage,
 - ii. 1 panel “ on helping students hone their communication skills with Alexa”
 - iii. 9 papers were rejected due to late submission, or no submission
 - iv. Total 13 papers to be scheduled throughout the conference
 - b. Collaborations with the Civil Engineering Division
 - i. 4 papers with Civil Engineering Division (your best in 5 minutes demo session)
 - c. Collaborations with the Faculty development Division
 - i. 2 papers fit in with the collaboration with Faculty Development Division
 - d. Michelle Payne (Program Chair) announced that she reserved the space for EED social :
 - i. Le Muscadin restaurant is being held for 20 people for Tuesday, June 23rd at 7 pm. They want a final head count on Sunday, June 21st. Tickets will be \$45 per person and EED will subsidize the tip (upto 20%).
 - ii. The menu will include an appetizer (choice of: soup, salad, pasta), main course (choice of pasta primavera-veggie, pasta bolognese, grilled salmon, veal scaloppini), dessert and regular coffee or tea.

- e. Other ideas:
 - i. Sanjay mentioned that he is involved with Coastal and Marine Engineering Division as an officer. He might try to get some collaboration on a panel.
4. Michelle Payne (Program Chair)- acknowledged Ramani's help to get Logo contest started.
 - a. Considering the challenge to get people do this over the email communications is accepted as hard by all.
 - b. Michelle reminded that Fethiye has suggested to do this during the social. Fethiye presented the reasoning behind why this might be a better idea, considering the fact that division calls is attended by officers mainly, majority decided to do this over the dinner social. Ramani said he was ok with this idea, so people will be asked to doodle and vote on the best design to be accepted and printed on 2021 ribbons for EED.
 - c. Michelle asked to check if Ganeswar has the ribbons from 2019, and he confirmed. Ganeswar will be bringing the ribbons to the conference in Montreal.
 - d.
5. Ganeswar Gude (Division Chair) – Presented that we need to vote on re-organization of the PICs under ASEE. There were three scenarios, blue, green and red. Ganeswar shared the documents from Peter Schmitt with all of us on the call via email. All commented. It became clear that we needed to take a little bit more time to review the ppt (Peter sent out) to better understand the implications of the scenario choice. Ganeswar said that he will follow this up via email the next day, since the response should be submitted by Friday March 6.
6. David Sanchez (treasurer) asked us all about two payments he has seen on the EED record that was provided by ASEE headquarters on 12/31/2019. There were two spending of (\$64) and (\$200+) for awards and plaques. The name appeared as "Gladimier" for the award. Fethiye and Ganeswar said that they were not aware of these payments. Dave will follow it up with headquarters budget person Sarah.
7. Fethiye Ozis (Secretary) commented that having 5 papers presented in the same technical session during conference doesn't leave room for discussions and interaction. Michelle replied saying that we have 4 scheduled technical sessions and 13 papers, therefore that will not be an issue.
8. Michelle Payne(Program Chair) asked Ganeswar for the details of the selection process for awards (best paper and early career award). None of the officers had a conflict with the awards. Michelle requested David, Ganeswar and Fethiye to serve as a committee and review for best paper and early career award. Michelle will follow up with the committee. The decision needs to be made by first week of April. So that Fethiye can start putting together the newsletter, which needs to be sent out by Late April.
9. Members decided to have another meeting, and that the next meeting will be on April 16th, 2020 Thursday At 4 pm EST
10. Meeting ended approximately 5:15 pm. EST