

Engineering Libraries Division  
2025 Annual Business Meeting  
Wednesday, June 25, 2025, 8:00 - 9:30 A.M. (EDT)  
Location: 516C Palais des congrès de Montreal

Chelsea Leachman called the meeting to order at 8:16 AM

### **Report from PIC I Chair, Elliot Douglas Conference Report**

- Chris Carr is the incoming PIC I Chair. Elliot is moving on to VP of Finance.
- Chris is Associate Dean at George Mason University.
- 5 PICs, 10-12 Divisions per PIC. Serves as liaison between ELD and Board of Directors
- Conference attendance for the 2025 conference is approximately NUMBER attendees with roughly NUMBER papers.

### *Updates from the Board Meeting*

- Announced at the Monday Plenary session – we have a new CEO Brian Novoselich, currently at West Point as US Army Colonel and Associate Professor. He has a PhD in Engineering Education at Virginia Tech. Retiring from West Point. This appointment comes after a national search.

### *Finance Report*

- Audits of prior year finances are ongoing.
  - FY22 audit was recently completed and approved by the board. They expect to be caught up by the end of FY26.
  - Due to multiple issues, audits had not previously been completed since FY18. The financial issues were discovered at the very end of FY22.
- As financial audits are completed, financial obligations are uncovered.
  - Requires the board and HQ to be conservative in planning future initiatives.
- It is anticipated that ASEE owes the federal government about \$1.2 million. This is because we were paid more for our F&A. This is because we were so behind on audits, so this is a normal part of the process to owe or receive a
- ASEE will be returning \$120,000 to BASS accounts in FY25 and FY26. We owe about \$1.2 million to the BASS accounts. They haven't figured out how those funds will be allocated. The first payments will be by September.
- Money is starting to flow back into the BASS accounts through membership dues.
- Membership continues to drop a bit. They found that people will often be members for a few years and then drop off.
  - 8389 members as of January 2025 (384 academic institutions, 35 non-academic institutions).
  - In January 2024, the number was 8783 members (401 academic institutions, 46 non-academic institutions).
- Looking at a new level of membership called VITAL (he was unsure of what the acronym specifically stood for, but the "L" is for librarians).
  - When renewing membership, please ensure you include your job title, as they will use that information to calculate what the financial impact would be.

#### *Additional Updates:*

- Code of ethics: <https://link.mnsu.edu/asee-ethics2025>
  - Deadline – not known. It will likely be six weeks, as it just opened a week or so ago.
- Record number of papers – 3678 abstract submissions, 2460 finalized papers (a new record!)
- 3904 attendees (this might be a record!).
- The exhibit hall is huge, might not have beat Portland, but it was close.
- Next year, the conference will be in Charlotte, NC.
- Elliot shared that all divisions are encouraged to have a Distinguished Lecture. There were four lectures and one distinguished panel this year.

#### *Best Papers Report:*

- Liberal Education/Engineering & Society Division (LEES) Division won Best PIC I Paper in 2025 (“Illustrating Meritocracy: (How) Do Canadian Engineers See Social Structure?”)
- Two-Year College Division (TYCD) (PIC IV) won Best ASEE Conference Paper in 2025 (“Adjustment Experiences Among Engineering Transfer Students: A Pilot Study at a Four-Year Institution in Florida.”)

#### *ASEE HQ Activities:*

- Grants and Learning Activities:
  - Academic post-doc opportunity (eFellows)
  - Mini Grant Program to incorporate sustainability into curricula
  - Future Ready Engineering Ecosystems (FREE)
  - ASEE Learning – live online courses, webinars, there are registration fees, but there are discounts for members
    - Next session will be: “Start Smart – Crafting a compelling literature review”

#### *Questions:*

- Question about the learning opportunities: Can libraries be included?
  - These events will be run by staff [not taught, however, this is clarified below], but they would like feedback.
- There was a rumor about not having the conference in Toronto in a few years. Is this true?
  - Elliot has not heard anything. He will ask Patti.
- Has ASEE considered that many institutions have put travel freezes on their faculty? Any thoughts on offering a hybrid conference?
  - From a practical and logistical perspective, we cannot have a hybrid conference.
  - Suggestions were provided to Program Chairs if they had issues to deal with.
- How are instructors for the learning sessions selected? The session on literature reviews could/should be taught by a librarian.
  - Not being taught by ASEE staff, but they do find experts. Elliot was not sure how they were selected.

## **AGENDA**

### *Approval of Minutes of the 2024 Business Meeting*

- Minutes of the 2024 Business Meeting were published in the September 2024 Division newsletter. Erin Rowley noted a change to be made (the time zone was incorrectly listed as Eastern instead of Pacific).
- Amy Van Epps voted to approve, pending a revision. The motion was seconded by Bernadette Ewen. The minutes were approved.

### *Division Chair Report, Chelsea Leachman*

- Margaret Phillips will be Division Chair next year. She has done a wonderful job as Program Chair this year.
- If interested in Secretary/Treasurer or Director positions for next year, please see Chelsea as the new Chair of the Nominating Committee.

### *Program Chair Report, Margaret Phillips*

- Have more than 120 ELD attendees.
- Thank you to our Canadian colleagues. It's been 23 years since we were in Montreal.
- There were sadly some members who couldn't be here this year due to the ongoing political climate. Thank you to the members who stepped up to help those who couldn't be here.
- Thank you to the Planning Committee and others who helped with the conference this year! 29 people helped to make this conference planning committee happen.
- Thank you to all the authors and presenters.
- Thank you to all who answered the call for volunteering. You're all appreciated!
- Thank you to Chelsea Leachman, our fearless leader, for your leadership!
- Total of NUMBER papers this year. Thank you to all the reviewers!
- Erin Rowley is the incoming Program Chair and will be sending a survey following this conference, so please provide feedback.

### *Secretary/Treasurer's Report, Erin Rowley*

- No update. See May newsletter for the last report.

### *Committee Report Updates*

- Accreditation and Standards, Matt Frenkel – Committee updated the ABET page on our website. Two features: 1) voluntary templates for writing the librarian section of the ABET report (on OSF), and 2) a survey link and the results of the survey. If you have gone through ABET, you can share what you were asked as part of the ABET process. Next the committee is planning to look at teaching information literacy and AI. If interested, please reach out.
- Archives, Zach Painter – No updates; see newsletter.
- Awards, Sylvia Jones – No updates; awards presented later.
- Communications, Jentry Campbell & Sarah Barbrow – No updates. If you are wondering “what is the newsletter?” that is one of the things the Communications committee works on. It comes out quarterly. There is a crew of people who review – if interested, please

contact Sarah or Jentry. Thanks to the Membership Committee for providing information on new members for the newsletter.

- Development, Michelle Spence – As a correction, ASTM is here (a previous report said they were not exhibiting). As a reminder, please thank our wonderful sponsors! And visit them at their booths.
- Diversity, Equity, and Inclusion, Seth Vuletich – Seth has stepped up as Committee Chair. No major updates, but it's been a rough year for DEI. If anyone is interested in this work, please contact Seth to join. This group is also responsible for reviewing and selecting the Best DEI Conference Paper.
- Electronic Discussion Lists, Mel DeSart – No updates, see newsletter.
- Electronic Voting Administrator, Eric Schares – Not present, no updates.
- Membership, Aja Bettencourt-McCarthy – We had 247 members in 2025. We are only about five people away from the all-time high.
- Membership Directory, Ashley McGuire – Please double-check your information in the ELD directory to ensure it is correct. If there are updates, please submit them to [Ashley](#) or use [this form](#). The password to the directory is emailed out to the listserv.
- Mid-Year Event – Kari Kozak & Shelby Hallman
  - “The Gathering” is a virtual, two-day event held in mid-February featuring lightning talks and round tables, as well as fun events like trivia and speed networking.
  - In 2025 there were 152 registrants, with 47% being newer (0-5 years) members of ELD. Peak attendance of 101 people.
  - 15 lightning talks and “lessons learned” talks; [available to see in OSF](#).
  - 74 members met at Speed Networking.
  - 2 round table sessions representing 16 topic rooms.
  - A fun-filled patent challenge activity and trivia. Thank you to the committee: Mel DeSart, Ashley S. McGuire, Elizabeth Novasel, Eric Prosser, Sarah Weiss, and Patricia Verdines
  - Trivia winner: Denise Wetzel; Patent Challenge winner: Aditi Gupta & Sarah Over
  - See update in May 2025 newsletter for additional information.
  - Stay tuned for the event next year! It will likely be held around the same time of the year (February).
  - Thanks to Mel for organizing the sponsor slides!
- Professional Development, Kevin Drees – No updates.
- Publications, Willie Baer & Aditi Gupta – Publications is responsible for reviewing all papers that come in for the ELD portion of the conference. Thanks to all the reviewers this year! Each paper has 3 reviewers assigned, so it's a lot of work, and we appreciate it! If you are interested in becoming a reviewer, please contact Willie or Aditi.
- Scholarly Communications, Mel DeSart – No updates, see newsletter.
- Webmaster, Yuening Zhang (Mike White providing report) – A report will also be in the September issue. The committee continues to maintain the website and manages access to OSF committee folders. 2024 conference information has been archived.

*New business, Chelsea Leachman*

- None.

### *Annual Membership Recognition*

- Long-term Member Recognitions, Membership Committee, Aja Bettencourt-McCarthy
  - 30 years – Amy Van Epps and Stella Ota
  - 20 years – Julie Cook, Barbara Williams, Scott Curtis, Sarah Jane Dooley
  - 15 years – Tara Mawhinney, Jim Miller, Deboraha Kegel, Bertha Changa, Anna Gloriso
  - 10 years – Leena Lalwani, Kelly Giles, Angela Henshilwood, Amani Magid, Graham Sherrif, Sarah Parker, Jean Bossart.

### *Awards Presentation and Recognitions*

- Awards Presentations, Sylvia Jones, Awards Committee Chair
  - ELD Diversity Travel Grant, presented by Lisa Ngo - Garni Assadourian, Engineering Librarian at the University of Toronto Libraries was the 2025 recipient.
    - This award was designed to help newer and first-time attendees.
    - This award is made possible through AAAS and ASEE (the latter of which provided complimentary conference registration).
    - Keep your fingers crossed that we can do this again next year!
  - Best Poster Award 2025 – Two awards were given this year. First to Aiden Vance Dailey, Tyler Kroon, and Dr. Julio Enrique Teran for “Electronic-Resources for Engineering Formation (eREF): An Open Educational Platform for Student and Professional Engineers.” Second award to Ashley S. McGuire and Michael McFall Lipscomb for “Technical Communication Instruction Partnership with Engineering Faculty.”
  - Innovation in Access to Engineering Information Award – The editors of the 2024 special issue of *Issues in Science and Technology Librarianship - Science Librarianship and Social Justice*, Isabel Altamirano, Ginny Boehme, Jeffra D. Bussmann, Sam Hansen, Nastasha E. Johnson, and Sarah Tribelhorn.
  - ELD Early Career Award – *Not awarded this year.*
  - Best DEI Conference Paper (presented by DEI Committee, Seth Vuletich) – Elizabeth Novosel for “How Engineering and STEM Librarians Support Disabled Students: Current Practices and Future Directions.”
  - Best Conference Paper – Michael White for his paper “Technical Standards as a Form of National Literature: Exploring Early 20th Century Canadian National Standards, 1919-1950.”
  - ELD Best Publication – Margaret Phillips, Jason B. Reed, Dave Zwicky, Amy S. Van Epps, Amy G. Buhler, Erin M. Rowley, Qianjin Zhang, James M. Cox, and Wei Zakharov for their paper “Systematic Reviews in the Engineering Literature: A Scoping Review.”
  - 2025 Homer I. Bernhardt Distinguished Service Award – John Teleha, Engineering & Special Projects Librarian at North Carolina Agricultural and Technical State University.
    - Congratulations to all winners and thanks to everyone for providing nominations!
- Travel Stipends, Bernadette Ewen, Stipend Coordinator

- Thank you to our travel stipend sponsors for their generosity and support: IEEE, McGraw-Hill, SPIE, IET, ASTM, and AAAS. We received over \$16,000 in travel support!
- 12 stipend award winners this year. The 2025 stipend award winners are: Garni Assadourian, Ryan Ball, Laurie Ann Borchard, Misha Coleman, Sarah Jane Dooley, Aditi Gupta, Sara Kern, Chelsea Leachman, J. Denice Lewis, Kate Mercer, Sarah Parker, Margaret Phillips, Wynn Tranfield, Renee Walsh, and Laura Woods.
- Random Draw Travel Stipends for 2026, Bob Heyer-Gray, Development Committee
  - McGraw-Hill sponsors the 2025 ASEE Annual random drawing, with two winners and three alternates.
  - 44 people signed up (43 ultimately eligible).
  - The winners of the random draw travel stipends (to be used for the 2026 conference) are: Erin Rowley and Sarah Over. Alternates are Shelby Hallman, Margaret Phillips, Eric Prosser, and Beth Carpenter.

#### *Announcements*

- Sarah Over – If anyone is interested in working on PEER (the repository), ASEE is looking to improve it. Those interested are meeting right after the Business meeting today.
- CUEBALLS activities for tonight:
  - Soccer game tonight. Amy Van Epps is organizing.
  - Cirque de Soleil. Kari Kozak is going. Tickets are \$75-100.
- Eileen McCue from ASTM will be at ALA, but she won't have a booth. ASTM is hosting a happy hour.

Close of meeting. Bernadette Ewen and Brianna Buljung motioned. Kari Kozak seconded. Meeting adjourned at 9:33 AM.