EXTENDED EXECUTIVE COMMITTEE MEETING

ELD Extended Executive Committee Meeting
Location: Online
Thursday July 29, 2021 1:45 - 3:15 PM (PDT)

Present: Julie Arendt (Director), Jean Bossart (Membership), Mel DeSart (Electronic Discussion Lists, Scholarly Communication), Kevin Drees (Mentoring), B. Finn, Sheree Fu, Aditi Gupta, Alison Henry (Accreditation and Standards), David Hubbard (Immediate Past Chair), Paula C. Johnson, Patricia Kenly, Kari Kozak (Chair), Ibironke Lawal, Denice Lewis, Jennifer Long, Amani Magid (Publications), John Napp, Lisa Ngo (Secretary - Treasurer), Sarah Over (Publications), Zac Painter (Archivist), Erin Rowley (Awards), Eric Schares (Director, Electronic Voting Administrator), Daniela Solomon (Program Chair and Chair Elect), Michelle Spence (Development), John Teleha, Denise Wetzel (Newsletter), Marina Zhang (Webmaster)

NEW BUSINESS/UPDATES

Update on the Status of the By-Laws
Have been approved and are ready to be sent to our PIC chair for final approval by the Board of Directors. The by-laws include text about a Diversity, Equity and Inclusion statement. The statement itself does not need to be submitted with the by-laws for approval. Kari K. will submit the by-laws as-is to the PIC chair for approval.

Update on the Status of the Diversity Statement
The ELD Diversity, Equity and Inclusion (DEI) statement is a policy document and is in the purview of the Executive Committee to approve. The DEI statement has been sent to the membership for feedback. The EEC would like to provide more time for members to provide input.

Update on the Status of the Diversity Committee
The EEC discussed whether a new Diversity Committee is necessary, or whether Sarah Lester's representation as ASEE CDEI's delegate is adequate. The EEC agreed forming a Diversity Committee would be beneficial; it would provide a level of accountability for the Division's DEI goals, and it could continue to work on the ELD DEI Statement. Kari Kozak will put out a call for membership to form a Diversity Committee.

COMMITTEE UPDATES

Accreditation and Standards Committee
There seems to be interest in collecting information on subscriptions held by engineering libraries, similar to a former statistics collection that ELD used to maintain. Such a list may be helpful for newer librarians to identify core resources in the field, and to help answer questions about subscriptions that periodically come up on the ELD listserv.

EXTENDED EXECUTIVE COMMITTEE MEETING

Archives Committee

Zac has received new items for the archives that were sent via mail, but has been unable to visit the physical archives (housed at UMass). There is interest in doing some oral history/ethnography interviews with ELD members; Zac would like to pursue this after the conference and is taking suggestions on people who could be interviewed and questions to be asked (Comments in chat from John Teleha: History of the Bernhardt Award. Karen Andrews, formerly of UC Davis, gave a great acceptance speech recounting his life and why the Award is named after him. And Paige Gibbs was Awards Committee Chair when the Award was initiated). It's still also on Zac's radar to digitize the ELD archives in the near future.

Awards Committee

Discussion of revising the criteria for the Innovation in Access to Engineering Information Award was tabled this year in favor of focusing on Best Publication Award. The Committee is interested in pursuing development of new awards for early- or mid-career librarians (similar to the SLA Rising Star award for early-career librarians), and for a way to recognize best paper for the ELD (in addition to the current practice of nominating a best paper for the ELD to ASEE for the Best Paper Award). There was general support from the EEC for adding awards and the Committee will work on writing suggestions and criteria. Kari Kozak, Erin Rowley, and the Publications Committee co-chairs (Amani Magid and Sarah Over) will meet to discuss a Best Paper Award.

Development Committee

It was a good year for development. We were able to retain existing sponsors and add some new sponsors. Most sponsors agreed to allow the division to spend funds without restrictions (such as on the conference boxes). In addition to the standard appreciation we give sponsors, Mel DeSart suggested thanking those sponsors for their generosity in another way (e.g. on ELD-L or similar). Elsevier notably did not agree to let the division spend the money without restrictions, so their funds, if rolled over into BASS next year, will be charged a 30% ASEE fee (September 30). Zac Painter suggested using the funds towards digitizing the ELD archives and will investigate the possibility.

Electronic Discussion Lists Committee

Members rotating off the EEC have been removed from the EEC-ELD mailing list and new members have been added. ELDnet-L list turns 30 on August 14! It went live with 62 subscribers and has grown to over 700.

Electronic Voting Administrator Committee

No additional information.

Membership Committee

Members were not receiving reminders about membership renewals from ASEE, so the Membership Committee sent their own reminders and were able to spur renewals. This gave the appearance that our membership dipped but our numbers are now back up. We have lost some vendor memberships but that is expected to return once the conference is held in person again.

Membership Directory Committee

The current directory will go out after post-conference updates.

Mentoring Committee

No additional information.

Newsletter Committee

A call for items for the September newsletter will go out shortly.

Publications Committee

A welcome to Sarah Over, who will join Amani as co-chair this coming year. The committee introduced a new rubric for paper reviewers this year and they are currently getting feedback on the rubric from reviewers.

Scholarly Communications Committee

An update previously scheduled for the May newsletter will go out in the September newsletter instead.

Webmaster Committee

Slides from past conferences have been deposited in OSF and the committee is working on creating bib records in Zotero. For this year's conference they encourage everyone to deposit their slides to OSF. Past conference slides available at https://osf.io/xkjh8/.

2021 CONFERENCE FEEDBACK

Plus (+) | Delta (Δ)

Pluses
More interactive this year with the Q&As . Daily emails were great and helpful .
Deltas
Pathable got really slow during posters (feedback to send to ASEE) . Congregate didn't work for everyone.

Librarian rate for next conference

There was interest in putting forward a proposal to ASEE for a reduced librarian rate for the 2022 conference. Daniela Solomon and Denise Wetzel volunteered to help Kari update the 2015 document asking about librarian rates; work is to start in September.

Workshops

Members expressed interest in workshops during the year in addition to the annual conference; topics suggested include standards and other round-table discussions. Kari will put out a call for a task group to offer workshops this coming year.

Committee membership

All committees should let Kari know by September if new membership is needed. Kari will send out a call for volunteers .

Diversity Committee

A possible task for the new diversity committee may be to survey the membership to get data on diversity within the division slow during posters (feedback to send to ASEE). Congregate didn't work for everyone.

2022 CONFERENCE PLANNING

There is a shorter planning timeline for the 2022 conference. The call for papers will go out at the beginning of September. The conference planning committee currently has nine members.

GENERAL ANNOUNCEMENTS

Stipends were distributed last year that require tracking and follow-up by the Secretary/Treasurer. The division does not have a comprehensive communications plan and should have a conversation around who should have responsibility for communications. For instance, ELD has a Twitter account that hasn't been active since 2015 (https://twitter.com/asee_eld) as well as a blog (http://asee-eld.blogspot.com/).

Are you submitting an abstract for the 2022 ASEE Conference in Minneapolis or another conference?
Or to a journal? Need help sorting through your ideas for a paper?
Want to improve your chances of having your manuscript accepted for publication?
Try the **FRIENDLY PAPER REVIEW SERVICE**
Your paper will be reviewed according to new review process guidelines.
You will receive comments and suggestions for improving your paper.
Contact Kevin Drees at kevin.drees@okstate.edu
Brought to you by the ELD Mentoring Committee!

Membership Directory
Paula C. Johnson, Chair

The ASEE ELD Directory of Members is up to date as of August 3, 2021. Current ASEE ELD members can download a copy of this directory at https://sites.asee.org/eld/member-directory/ using the password that was shared on the eld-l listserv in early August. If current ASEE ELD members wish either to have a PDF copy of the current directory e-mail(ed) to them or if they wish to have their directory information updated, they should e-mail Paula C. Johnson at pcjohnson@arizona.edu. This issue of the directory has current Committee Chair information, but does not include committee member names, as this data is still being finalized in some instances. Edits to the directory will be reflected in the next update to the ASEE ELD Directory of Members. Thank you to Jean Bossart (Membership Chair), Mel DeSart (Electronic Discussion Lists Chair), Marina Zhang (Webmaster), and all other members who forward edits to help me keep the directory current.

PLEASE NOTE: The ASEE ELD Directory of Members is a benefit of ASEE ELD membership. Do not reproduce, copy, forward, or distribute the directory or share the link/password used to access the directory.

Publications Committee
Amani Magid & Sarah Over, Co-Chairs

We hope you've had a restful summer. A couple of updates from the Publications Committee. First we would like all to know that the Best Paper nomination from ELD was the following: Raising Algorithm Bias Awareness among Computer Science Students through Library and Computer Science Instruction. The final was submitted by: Sheree Fu (California State University, Los Angeles) with Shalini Ramachandran (Boise State University) Steven Matthew Cutchin (Boise State University).

Please congratulate Sheree Fu and Shalini Ramachandran and their co-author on a very-well written and thought-provoking paper! This past conference was the first one where a new ELD Rubric was used by reviewers to evaluate papers submitted to ELD. We are in the midst of evaluating feedback from reviewers on using the new rubric and plan to elicit feedback from authors as well. Finally, all paper guidelines are updated on the website. ASEE is still updating it's website for the 2022 conference, and those updates will be reflected in our guidelines.

Web Committee
Marina Zhang, Chair

The Web Committee is updating and maintaining the ELD website, especially the ELD conference information, and archiving 2021 ASEE/ELD conference presentation slides at https://osf.io/meetings/ELD2021/. From June to August in 2021, the Web Committee is working on a project of archiving past ASEE/ELD conference slides at https://osf.io/xkjh8/ and creating bibliographic records in Zotero. A request for missing presentation slides has been sent to the ELD listserv and the webmaster is in the process of collecting missing slides from ELD members. Many thanks to the Web Committee members: Mike White, Aleshia Huber, and Li Zhang.