

ELD Extended Executive Committee Meeting

Location: Room L100A, Minneapolis CC

Thursday, June 29, 2022

Present: Eric Schares (Electronic Voting Administrator), Daniela Solomon (Incoming Division Chair), Marina Zhang (Webmaster), Mel DeSart (Scholarly Communications & Listservs), Erin Rowley (Awards), Lisa Ngo (Program Chair), Zac Painter (Archivist), Kari Kozak (Outgoing Division Chair), Chelsea Leachman (Secretary/Treasurer), Denise Wetzel (Communications), Sarah Lester (Diversity, Equity, and Inclusion), Li Zhang (Membership), Paula Johnson (Membership Directory), Sarah Over (Publications), Kevin Drees (Professional Development), Jay McAllister (Accreditation and Standards), Julie Arendt, Amy Van Epps, Jentry E. Campbell

Daniela Solomon called the meeting to order at 3:40 pm.

APPROVAL OF 20201 EEC MINUTES

The EEC approved the 2021 extended executive committee meeting minutes; see ELD September 2021 for meeting minutes.

NEW BUSINESS/UPDATES

ELD History Project

The EEC discussed recording ELD history through oral, video, or written interviews. Zac Painter plans to start interviews in the fall of 2022.

New ELD Awards Proposal

The awards committee is drafting criteria for two new awards for ELD. The awards would be a rising stars award for up-and-coming librarians and a mid-career award. Once the criteria for each award are drafted, they will be sent to the EEC.

Mid-Year ELD Events

The EEC discussed a proposal for a new task force for mid-year ELD events from interest during the 2022 annual conference. These mid-year events will not take away from the annual conference program. Instead, they will focus on connecting with members who cannot make it to the annual conference and focus on topics relevant to ELD in shorter monthly topics. Going forward, the plan is to make mid-year events free or have a minimal cost and not take away funding that would be used for the annual conference. EEC approved this task force.

Awards and DEI Committee

EEC discussed the selection of the best conference paper and the best DEI paper and which committee should be taking on the work. The DEI and awards committee will work on the workflow of awards for the 2023 conference.

ELD Digital Archive

The EEC discussed the ELD leadership digital archive and creating a working group to manage the OSF, including the documentation for committees and leadership. The OSF already has a page for scholarly communications, but in the future, the goal would be to have a page with information for all the committees. EEC also discussed changing the name from archive, but there was no suggested alternative at this time.

COMMITTEE REPORTS

Accreditation and Standards – Jay McAllister (Chair) See business meeting notes. An upcoming project is a spreadsheet of engineering resources for starting a new program at a university. Proposed a sub-committee to work on the spreadsheet and then release it to ELD members.

Archives - Zac Painter (Chair) – Kari Moffordat at Dartmouth is now an ELD member and has access to the archives. They are looking to digitize the ELD archives, which include conference programs and meeting minutes.

Awards – Erin Rowley (Chair) – Will send best publications award reminders thought the year via email and the newsletter.

Communications - Denise Wetzel (Chair) – Reminders for newsletter content will be sent out on the 15th of the month before the newsletter comes out. Eric Schares will be taking on the ELD Twitter account.

Development - Julie Arendt (member)- Looking to where the money for awards goes within the finance system in ASEE and how to roll the funds over and hold without penalty.

Diversity, Equity, and Inclusion - Sarah Lester (Chair) –Currently, the priority is the DEI statement that will be linked in the ELD bylaws.

Electronic Discussion Lists – Mel DeSart (Chair) - No report

Electronic Voting Administrator – Eric Schares (Chair) - Continues to work with current division chair on electronic voting.

Membership – Current ELD membership is 213 members.

Membership Directory- Paula Johnson (Chair) -Ongoing troubles with the ASEE system in receiving count of ELD members and working on start dates for all members this coming year.

Professional Development - Kevin Drees (Chair) – The professional development committee plans on a series of webinars this fall; each will be 1 hour long and on topics identified through the conference.

Publications – Sara Over (Chair) – Sarah attended the feedback session on Slayte and passed along information on the ELD experience.

Scholarly Communications – Mel DeSart (Chair) -Open textbook resource is released to ELD before being released to the SciTech area. The scholarly communications committee has two open spots on the committee, and five people are interested in joining.

Webmaster - Marina Zhang (Chair) –Photos from previous ELD events are now on the website. The OSF is public and does not have a limit on file size. Encouraging conference presenters to submit presentations for the website. For 2021 less than half of the presentations were submitted.

2022 ASEE ANNUAL CONFERENCE FEEDBACK

All ASEE members that attended the 2022 conference will receive a \$50 discount on the 2023 conference due to the Slayte confusion and difficulties. Positive feedback included the open forum for new librarianship and that dietary restrictions were accommodated to the best of the planning committee's ability. Possible feedback for changes in next year's conference is possibly purchasing Wi-Fi for ELD sessions and having ELD sessions located in the same building rather than moving between buildings.

2023 ASEE ANNUAL CONFERENCE PLANNING

The following list is the conference planning committee for 2023: Amy Van Epps, Chelsea Leachman, Qianjin Zhang, Michelle Spence, Eric Schares, Kelly Durkin Ruth, John Napp, Kevin Drees, and Denise Lewis. The committee will send out a post-annual conference survey, and a call for papers will be available in the next newsletter or as soon as ASEE releases the calls.

The meeting was adjourned at 5:05 pm.