

**Engineering Libraries Division  
2022 Annual Business Meeting  
Tuesday, June 28, 2022, 8-9:30 am (CDT)  
Location: Greenway CDE, Hyatt Regency Hotel**

Kari Kozak called the meeting to order at 8:00 am.

**Report from PIC I Chair, Christi Patton Luks**

Conference report:

- Conference attendance was at ~3300 by the evening of June 26, compared to ~3800 at the last in-person ASEE Annual Conference in Tampa, FL. There are 762 sessions scheduled.

Updates from the Board meeting:

- ASEE is working on an alignment of ASEE values and sponsor values, and to encourage membership in ASEE by helping members do their job better. ASEE values Excellence, Engagement, Innovation, Integrity, Diversity & Inclusion. As a way to promote ASEE membership benefits, they will be featuring one division each week for the next year on the ASEE website.
- Nominations for the position of VP-Scholarship will close on June 29, 2022. The Journal of Engineering Education (JEE) has an Editor position open; nominations can be sent to Christi Luks.
- A Scholarly Publications Committee is being formed with editors of all society and division level publications participating. Mel DeSart is the representative from the Engineering Libraries Division.
- Transforming Prism: Revenue from Prism is down and paper and postage costs are up. ASEE is planning on reducing the number of issues annually from eight to four and increasing the digital presence.
- As ASEE User Group will be formed with representatives from divisions, committees, and other users. The group will be charged to review and provide input for all future software purchases.
- Minneapolis meeting attendees will receive a \$50 discount to be applied towards either annual dues or registration for the 2023 conference; attendees will also receive a \$50 discount to gift to one new member.
- CDEI: 25 papers were nominated for Best Diversity, Equity, and Inclusion paper. There were no nominees for the [ASEE Constituent Diversity, Equity, and Inclusion Award](#). Members are encouraged to apply for the Constituent award if they are doing anything diversity related.
- Bylaws: ASEE encourages adding succession planning in our bylaws for guidance if an officer cannot complete their term. An updated model bylaws will be circulated with succession planning language that we can adopt.
- SLAYTE: Members are encouraged to attend one of the listening sessions about SLAYTE during the conference. The Board will meet in July to make a decision on how to proceed next year; possibilities include staying with SLAYTE, returning to Monolith, or other options.

Financial report:

- ASEE is debt-free, with donor contributions and grants up. However, it was hit on cash flow due to contracts being down, Impexium system issues, and meetings requiring more cash advances than normal. They aim to have Impexium data retrieval issues resolved by October 2022.
- BASS account fees will be dropped in FY23. The loss will be covered by a 3% increase in dues per year and a transition to more electronic processing.
- A method for providing cash advances from BASS accounts for event planning is being investigated.

Engineering Libraries Division membership report:

- Membership stands at 215 this year (226 last year). New members who join at the meeting are not reflected in these numbers.

Best papers report:

- ELD nominated “High Quality Text Descriptions of Visual Elements in Online Interactive Versions of Traditional Print Mechanical Engineering Textbooks” for best PIC I paper.
- Best PIC paper went to “The Impact of Math and Science Remedial Education on Engineering Major Choice, Degree Attainment, and Time to Degree”, by Joyce B. Main and Amanda Griffith, from the Educational Research and Methods Division, PIC II.

The incoming PIC Chair is Elliot Douglas, Professor and Undergraduate Coordinator, Environmental Engineering Sciences, University of Florida.

ELD feedback to PIC Chair:

- Librarian rates for membership: ASEE is unable to offer different rates for membership, but it is being discussed.
- Librarian rates for conference: ASEE continues to discuss options, including going to donors for contributions. A suggestion was made that librarians could be included in the K-12 rate.

## Agenda

Approval of Minutes of 2021 Business Meeting

- Minutes of the 2021 Business Meeting were published in the September 2021 Division newsletter. John Teleha moved to approve and the move was seconded. The minutes were approved.

Division Chair report, Kari Kozak

- Sarah Lester is the chair of the new Diversity, Equity and Inclusion (DEI) Committee. The committee will be working on a statement for the bylaws.
- Committee leadership
  - Continuations: Michelle Spence (Development), Mel DeSart (Scholarly Communications)
  - Accreditations and Standards: Alison Henry will be stepping down, new chair will be Jay McAllister
  - Membership: Jean Bossart will be stepping down, new chair Li Zhang
  - Publications: Amani Magid stepping down, Sarah Over will continue as sole chair

- Changes to Committee Names & Charges
  - Newsletter Committee is now Communications Committee; the new charge is on the website and we are taking feedback
  - Mentorship Committee is now the Professional Development Committee with an updated charge

#### Program Chair report, Daniela Solomon

- Thank you to everyone in attendance; for those unable to attend, slides will be distributed
- Thank you to:
  - Planning committee – Julie Arendt, Ibironke Lawal, Chelsea Leachman, Sylvia Jones, Lisa Ngo, Amy Van Epps, John Teleha, Michelle Spence, John Napp, Denise Wetzel, Kevin Drees
  - Authors and presenters
  - Moderators: Denice Lewis, Brianna Buljung, Sylvia Jones, Amy Buhler, Kari Kozak, Zac Painter, Denise Wetzel, Amy Van Epps, John Teleha, Mel DeSart, Sarah Barbrow, Jennifer Long
  - Sunday workshop presenters and division mixer organizers: Amy Van Epps, Amy Buhler, Margaret Phillips, Chelsea Leachman
  - Lightning talk organizers: Sylvia Jones, Amy Buhler
  - Website: Marina Zhang
  - Development Committee and Michelle Spence, and all our sponsors
  - Travel Stipends: Bernadette Ewen

#### Secretary/Treasurer report, Lisa Ngo

- No new updates since May newsletter

#### Committee reports

- Comments were limited to changes and updates since the May newsletter
- Accreditation and Standards: Alison Henry – no updates.
- Archives: Zac Painter – no updates.
- Awards: Erin Rowley – no updates.
- Communications (formerly Newsletter): Denise Wetzel – no updates.
- Development: Mel DeSart (for Michelle Spence) – no updates.
- Diversity, Equity, and Inclusion: Sarah Lester – no updates.
- Electronic Discussion Lists: Mel DeSart – no updates.
- Electronic Voting Administrator: Eric Schares – no updates.
- Membership: Jean Bossart – 213 members, steady during the pandemic.
- Professional Development (formerly Mentoring): Kevin Drees – no updates.
- Publications: Sarah Over & Amani Magid – no updates.
- Scholarly Communications: Mel DeSart – no updates.
- Webmaster: Marina Zhang – slides from moderators will be posted on OSF.

#### Awards and Recognitions

- Long-term Member Recognitions, Jean Bossart, Membership Committee
  - Long-term membership recognition was presented for the years 2020, 2021 and 2022. Members recognized virtually in 2020 and 2021 can be found in newsletters from their respective years. Members recognized in 2022: Brianna Buljung (10 years); Daniela Solomon (10 years); Marian Armour-Gemmen (10 years); Kari Kozak (10 years); David Schmitt (15 years); Dana Denick (15 years); Ileana B. Smith (15 years); Alison Henry (15 years); James E. Bierman (15 years); Susan K. Boyd (20 years); Michael J. White (20 years); Rachel Berrington (20 years); William Baer (20 years); Ruth Wolfish (20 years); Linda R. Musser (35 years); Paige Gibbs (40 years).
- Awards Presentation, Erin Rowley, Awards Committee
  - The recipient for the best DEI paper was selected by the DEI Committee and the Awards Committee and is presented to Adrian Rodriguez, Oscar Rios, Ryan Barlow, and James Eakins, for “High-Quality Text Descriptions of Visual Elements in Online Interactive Versions of Traditional Print Mechanical Engineering Textbooks”.
  - The best conference paper put forward by the ELD group is “High-Quality Text Descriptions of Visual Elements in Online Interactive Versions of Traditional Print Mechanical Engineering Textbooks”, by Adrian Rodriguez, Oscar Rios, Ryan Barlow, and James Eakins.
  - The ELD Best Publication Award is presented to Joshua Borycz, Alexander J. Carroll, and Honora Eskridge, for “STEM Abstracting and Indexing (A&I) Tool Overlap Analysis in 2020: An Open Science Informed Approach Amid Pandemic Budgets”.
  - The ELD Innovation and Access to Engineering Information Award is presented to Eric Schares, for his development of the Unsub Extender tool.
  - The Best Poster Award is presented later in the conference.
- Travel Stipends, Lisa Ngo for Bernadette Ewen, Stipend Coordinator
  - Thank you to our travel stipend sponsors for their generosity and support: Elsevier, McGraw-Hill, SPIE, IET, IEEE, ASTM, and Morgan & Claypool
  - The 2022 travel stipend award winners are: Zac Painter, Paul McMonigle, Marina Zhang, Daniela Solomon, Seth Vuletich, Sue Wainscott, Erin Rowley, Kevin Drees, Margaret Phillips, Eric Schares, Matt Marsteller, Cari Kaurlo, William Bowman, Lisa Ngo, John Napp, Andy Shimp, and Joshua Borycz
  - McGraw-Hill is the sponsor for the 2022 ASEE Annual random drawing, with two winners and three alternates. Winners are Cari Kaurlo, Lisa Ngo. Alternates are: Eric Prosser, Yunning Zhang, Sarah Over.

#### Announcements

- No announcements.

Motion was moved and meeting adjourned at 9:30 am.