

ELD Extended Executive Committee Meeting
Location: Online
Thursday June 25th 4:00-5:20 pm (EDT)

Present: Kevin Drees (Mentoring), Eric Shares (Voting & Director), Kristen MacCartney (Newsletter), Daniela Solomon (Secretary/Treasurer), Michelle Spence (Development), Bernadette Ewen (Directory), Marina Zhang (Webmaster), David Hubbard (incoming Division Chair), Julie Cook, Mel DeSart (Scholarly Comm & Listservs), Alison Henry (Accreditation), Julie Arendt (Director), Dave Schmitt (Membership), Erin Rowley (Awards), Jean Bossart (Membership), Lisa Ngo (Publications), Zac Painter (Archivist), Amani Magid (Publications), Kari Kozak (Incoming Program chair), Bruce Neville (outgoing division chair)

NEW BUSINESS/UPDATES

Publications Committee Peer-Review Rubric Proposal

The EEC has voted to move forward with the Publications Committee's proposal to develop an ELD specific peer-review rubric that will improve the peer-review process by providing a consistent framework for ELD-ASEE publications. This new rubric will not replace the ASEE rubric, but it will be used in conjunction. The new rubric is the result of a survey of all ELD reviewers. Another idea from the survey is to offer peer-review training for ELD reviewers. Amani (ongoing chair) is looking for training opportunities regardless of the cost as ELD might be able to cover it. Issues related to rubric functionality and timeline were also discussed.

ELD Archive Access and Next Steps

Zac Painter (chair) reported on the efforts to digitize the ELD archive hosted by UMass Dartmouth. He asked whether ELD would be willing to hire a digitization service as a way to overcome all the encountered difficulties. Issues related to cost, desired features (e.g., LOCKSS), hosting, and management were discussed. EEC agreed to move forward with searching for digitization services and requesting quotes. Special sponsorship was discussed as a possible means to finance the digitization process.

ELD Division Chair Updates

Bruce Neville updated EEC on the expected ELD move to the new PIC I. The incoming PIC I chair is Christi Luks. ASEE is planning to establish bylaws that apply to all PICs, but individual divisions are still required to update bylaws every five years. ELD bylaws are due to be updated in 2021.

COMMITTEE REPORTS

Accreditation & Standards – Alison Henry (chair) no updates since the newsletter but asked for input on the idea of developing a spreadsheet of engineering resources to include pros/cons and ranking of priority levels which could be used to prepare for ABET visits, new programs development, or new engineering librarians training. EEC voted to return to this topic at a later date.

Archives – Zac Painter (Chair) – no updates since the newsletter

Awards – Erin Rowley (chair) – the committee will meet to discuss the future of the Innovation in Access to Engineering Information Award.

Development Committee - Michelle Spence (chair) – told EEC about a potential new stipend and about the retirement from the committee of Craig Beard and Larry Thompson.

Electronic Discussion Lists – Mel DeSart (chair) – The ELD-I listserv needs a second manager because Craig Beard is retiring. Preferably, it should be somebody from a different zone than the Pacific Time.

Electronic Voting Administrator – Eric Schares (chair) – no news since the newsletter

Membership - Jean Bossart (new chair) - four new members in the last month. David Schmitt (outgoing chair) announced that the membership in 2020 is equal to the membership in 2011.

Membership Directory - Bernadette Ewen (chair) – requested the new committee members list to update the directory

Mentoring - Kevin Drees (chair) – no news since the newsletter

Newsletter - Kristen McCartney (chair) – looking for a replacement since this is her last year as chair.

Publications - Amani Magid (chair) – thanked to outgoing co-chair, Lisa Ngo, and to the 40 reviewers that helped with the 2020 conference.

Scholarly Communications - Mel DeSart (incoming chair) – First, Mel thanked the outgoing chair Daniela Solomon. Then he announced a follow-up webinar in July that would supplement the SCC panel at the conference and his participation on an ASEE Task Force charged with improving the status of ASEE journals.

Webmaster - Marina Zhang (chair) – asked whether she should continue to upload the slides to OSF and whether ELD should continue using OSF. The EEC members agreed that having slides available is useful, especially for Lightning Talks, since those are not accompanied by any papers. She recommends obtaining permissions from the authors, but notes that OSF however is not much used beyond storage.

2020 ASEE CONFERENCE REVIEW

The virtual conference went well, with 114 ELD participants. Everyone appreciated that the registration fee had been reduced. The ELD agreed that it has been nice to see faces on Zoom. David Hubbard (the program chair) was recognized for his excellent organizer and communicator skills. His daily reminders being very useful in keeping everybody on track with the schedule.

2021 ASEE ANNUAL CONFERENCE

The conference theme for next years has not yet been announced. The ASEE new division officers' meeting is scheduled for July. The EEC discussions covered the next

year's conference topics, panels and workshops. Priority would be given to the one workshop and two panels that were canceled this year due to the move to virtual format. Questions were raised about whether we can have more than one workshop. This is unclear since ASEE limits the overall number of workshops across all divisions. Another discussion point was that if we have two workshops at the same time, the audience would be reduced for each. If it comes to that, one solution would be to have the workshops scheduled at different hours, morning and afternoon. However, ASEE have to approve this. A request for topics will be included in the post-conference survey.

GENERAL ANNOUNCEMENTS

Bruce announced a new award from the ASEE Diversity, Equity and Inclusion (DEI) committee, and Julie announced that she is a DEI commission member.