

**2019 ASEE Annual Conference**  
**Marriott Waterside, Grand Salon E**  
**Annual Business Meeting**  
**Tuesday June 18, 2019**

The meeting was called to order at 8:16am by Division Chair Willie Baer. Willie welcomed ELD members to the annual business meeting. He thanked SAE for providing breakfast during the annual business meeting, as well as all ELD conference sponsors for their support.

Willie asked if everyone had a chance to review the minutes from the 2018 annual business meeting that were distributed in the September 2018 ELD Newsletter. Bruce Neville moved and Kari Kozak seconded that the minutes be approved. The motion passed.

As mentioned in the May 2019 ELD Newsletter, Amy Van Epps is stepping down from chairing the Awards Committee and Erin Rowley was appointed the new Chair. Kari Kozak is stepping down as Webmaster and Qianjin (Marina) Zhang was appointed as the new Webmaster. Bruce Neville was appointed our delegate to the ASEE Diversity, Equity and Inclusion Committee. Willie thanked all the ELD committees for their work. He also mentioned how great it was to see a large number of new members attending the conference and encouraged them to approach committee chairs if they were interested in service opportunities.

**PIC IV Report:**

Willie introduced Teri Reed, PIC IV Chair, who provided an update and answered questions. Beth M. Holloway, who was unable to attend, is the incoming PIC IV Chair. Teri stated that it has been a great conference and year. She then highlighted the following:

- Started a Best Paper Nominees Poster Session that will highlight previous year's nominees from each division. The Best Paper Nominees Poster Session held on Monday included 29 posters.
- A new section on the ASEE website will have links to best papers and history of the ASEE awards.
- Moved the selection of best paper back a week and best diversity paper back to May 1<sup>st</sup> to improve timing.
- ASEE will no longer consider papers designated as "Works in Progress" for overall best paper at the PIC level.
- ASEE Code of Conduct has been in effect for the last two years. ASEE created an ethics task force to investigate how to handle complaints. ASEE Board will appoint a committee to handle violations of the ASEE Code of Conduct. It was also noted that moderators may not have the tools to handle situations that arise during a session. In response, ASEE has created a new handbook to help moderators in those situations.
- There is new K-12 conference rate [\$250].
- The Operating account is going away at the end of the fiscal year (9/30/19) and any funds in the account will be moved to the BASS Account without the 30% administrative fee. In future fiscal years, the money that would have gone into the Operating account will go into the BASS account without the administrative fee and unspent funds will not be harvested at the end of the fiscal year.
- The ASEE Board approved a Request for Proposal (RFP) for a new content management system to replace Monolith. A RFP for the new system will be sent out in the next 6 months. A

committee will be created to review the proposals. This will probably not impact the 2020 conference.

- ASEE will launch “Look for the Stars” to recognize first-time conference attendees. First-time annual conference attendee will be encouraged to come by and get a “star” for their badge.

#### **Q&A WITH TERI REED:**

- There was a question about a discounted rate for librarians since K-12 now has a discounted rate. Teri said this would be a good time to revisit that idea.
- A question was asked about ASEE’s financial position and this year’s conference attendance. Teri stated that attendance was higher than Columbus, but lower than New Orleans. This is the fourth year in a row that ASEE has been able to place money back into reserves. The new management system that will replace Monolith will be expensive. ASEE is still working to build up reserves though the CFO, Joe Dillon, has been amazing at improving the finances. Overall individual membership has increased for the first time in a long time. PIC IV membership is up and has had the largest growth. All signs are positive.
- Gender neutral bathrooms at this year’s conference were mentioned and a question was asked about the possibility of ASEE considering such facilities at future conferences? Teri said ASEE is trying to hold future venues to providing gender neutral bathrooms.
- There was a comment about the conference program starting earlier and earlier. Teri said ASEE actually turned down workshops this year. Only the Taste of Tampa and Bias Training were on Saturday. The Bias Training on Saturday received three times the number of attendees as expected. ASEE did some experimenting with the schedule in the past, but Teri thinks ASEE has settled on Sunday workshops and the 7:30am sessions were eliminated. There is no intention to expand the number of days, but it is a full schedule.
- A question was raised about the likelihood of having WiFi throughout the conference venue in the future? Would have to ask Patti Greenawalt, Managing Director-Member Services, about future WiFi access. It depends on the conference site. Teri said that Patti knows that everyone wants WiFi throughout the venue.
- There was an issue with the room for our Sunday workshop. According to Monolith, our room capacity was 80. 60 ELD members registered for the workshop but the room capacity was only 39. There were lots of rooms that were mostly empty for other workshops. Teri experienced a similar situation and will be happy to bring that issue back to ASEE. The Town Hall had 300 ticketed in a room for 100 occupants. It was emphasized that ELD members show up to workshops/session and the room situation has been an issue in the past.
- Regarding plans for the new management system. Will the mobile app be able to search across university affiliations and not just sessions? It was mentioned that other conference venues have mobile apps that do just that. Teri said to let ASEE know if we know of something out there that’s better. Teri has heard from others about the current session locator being “static.” The importance of being able to conduct an institutional search was seconded by another ELD member.
- There was a question about publishing ASEE conference papers under creative commons licenses. Teri discussed plagiarism and conference-to-journal issues. Ethics committee looking into those issues. Teri mentioned looking into creative commons licenses.

- There was a comment about how hard it is to work with ASEE PEER. Teri stated that ASEE PEER might be open for discussion with the purchase of the new system.

Teri then wished everyone a great conference.

## **OFFICER/CHAIR/TASK FORCE REPORTS AND UPDATES**

**Division Chair:** Nothing beyond what is noted above or published in the May Newsletter.

**Program Chair, Julie Cook:** Hoped everyone is enjoying the conference and asked everyone to provide feedback to her (outgoing Program Chair) or David Hubbard (incoming Program Chair), including ideas for the 2020 program.

**Secretary/Treasurer, David E. Hubbard:** No updates to the report published in the May Newsletter.

**Director, Bernadette Ewen:** Reminded everyone about the annual banquet at The Florida Aquarium and the logistics. The event is sponsored by Elsevier. If you have any questions, please ask.

**Accreditation & Standards Committee Chair, Julie Arendt:** As reported in the May Newsletter, the committee is developing a resource on how information literacy instruction relates to engineering learning outcomes (e.g., ABET). The committee is in the process of reviewing about 100 articles on the topic. There was also a survey sent out to determine what engineering librarians are teaching. The committee has received 113 responses. The survey will be sent again after the conference and remain open for three weeks.

**Archivist, Zac Painter:** Not present.

**Awards Committee Chair, Amy Van Epps:** No additional updates beyond the May Newsletter. Awards will be presented later during the meeting. The committee still needs to judge posters. Posters 75-79.

**Development Committee Chair, Amy Buhler:** No updates to the report published in the May Newsletter. Mentioned there would be a committee meeting at 4:45pm today.

**Electronic Discussion Lists Chairs, Craig Beard and Mel DeSart:** No updates to the report published in the May Newsletter. If you have suggestions for a CUEBALLS event for Wednesday night, forward to Mel DeSart.

**Electronic Voting, Amy Van Epps:** No updates. A question was asked about voter turnout. Amy indicated that there were 219 ballots sent and 115 completed.

**Membership Committee Chair, Dave Schmitt:** No updates to the report published in the May Newsletter

**Membership Directory, Bernadette Ewen:** Bernadette will circulate the membership directory for members to update during the conference.

**Mentoring Committee Chair, Kevin Drees:** No updates to the report published in the May Newsletter. Kevin mentioned that the committee will meet at 9:30am today.

**Newsletter Committee Chair, Kristen MacCartney:** Kristen thanked her editors. The Newsletter is looking for additions that cover the “softer side” of ELD. These additions might include pieces that promote member works or share ELD reflections.

**Nominating Committee Chair, Bruce Neville:** Bruce reported that we had an election for Secretary/Treasurer and Director and people didn’t pull out.

**Publications Committee Co-Chairs, Amani Magid and Lisa Ngo:** Not present.

**Scholarly Communications Committee Chair, Daniela Solomon.** Daniela mentioned that the committee published best practices for increasing the visibility of an individual’s scholarly activities to the ELD webpage. The committee is also working hard to make ASEE-ELD conference papers more visible through indexing in EBSCO and ProQuest databases. ASEE had already signed an agreement with EBSCO to have all ASEE conference papers indexed in Academic Search Complete. As a result of the committee’s inquires, EBSCO also agreed to have ASEE-ELD papers indexed in LISTA database and ASEE signed an agreement with ProQuest to index ASEE-ELD papers in the LISA database. If you have a Google Scholar Profile, please forward to the committee for inclusion in the ELD Google Profile.

**Webmaster Committee Chair, Kari Kozak:** The ELD Website is up and going. No major issues. There is an opening on the committee.

## **NEW BUSINESS**

No New Business

## **AWARDS AND RECOGNITIONS**

Dave Schmitt recognized the following members for their years of activity in the division on behalf the Membership Committee.

10 Years: Willow Dressel; Paula Johnson; Sylvain Meunier; Debbi Morrow; Anne Rauh; Michelle Spence

15 Years: Joel Claypool; Scott Hawker, Linette Koran, Michael Morgan

20 Years: John Teleha

25 Years: Christina Byrne; Carol Solomon

30 Years: Mel DeSart

**ELD Best Publication Award:** Mindy Thuna stated that they had received nominations for several books and articles, so the committee decided to award a best article and a best book. The Best Publication Award for an Article goes to Carmen Cole, Angela R. Davis, Vanessa Eyer, and John J. Meier for their 2018 Journal of Academic Librarianship article, “Google Scholar’s Coverage of the Engineering Literature 10 Years Later.” The Best Publication Award for a Book goes to Jeanine M. Williamson for her 2018 book, “Teaching to Individual Differences in Science and Engineering Librarianship: Adapting Library Instruction to Learning Styles and Personality Characteristics.”

**Homer I. Bernhardt Distinguished Service Award:** Amy Van Epps thanked George Zajdel and ASTM for their support and sponsorship of the award. Jill Powell, Cornell University, was then presented with the Homer I. Bernhardt Distinguished Service Award by Amy Van Epps. Quoting from one of Jill’s nomination letters, Amy noted that “she is was a terrific role model and mentor for librarians.” Jill has been an active and engaged member of the engineering library community for more than 30 years. She has held numerous roles in ELD, including the officer track and webmaster, and has moderated numerous panels

and workshops. It was also noted that she started the best poster award. Jill was glad that we could honor the award's namesake. She also mentioned that she has learned a lot through ELD, like leadership and event planning. Amy discussed the history of the hat accompanying the award after presenting it to Jill.

**ELD Best Poster Award:** The Best Poster will be awarded after the poster session today.

**Travel Stipends:** Larry Thompson named those that received 2019 ELD travel stipends and then selected 2020 Morgan & Claypool travel stipend recipients.

2019 Travel Stipend Recipients:

- Morgan & Claypool Travel Stipend: Kevin Drees, Chelsea Leachman, John Napp, and Renee Walsh
- Elsevier Travel Stipend: Alison Henry
- ASTM Travel Stipend: NuRee Lee and Sarah Parker
- IEEE Travel Stipend: Bernadette Ewen, Sylvia Jones, and Alfred Wallace

2020 Morgan & Claypool Travel Stipend Recipients: Larry randomly selected the winners. The first two receive travel stipends and the next three are alternates if the first two are unable to attend: Bernadette Ewen, Kari Weaver, Erin Rowley, Sarah Parker, and Marian Armour-Gemmen.

Larry announced that Bernadette Ewen will be taking over managing the travel stipends starting in Montreal.

#### GENERAL ANNOUNCEMENTS

- Michael White invited all poster presenters to gather before the poster session for a group photo.
- William Bowman announced that there is a Scholarly Communications Librarian position opening at the Florida Institute of Technology.
- Larry Thompson invited travel stipend winners for a group photo after the business meeting.
- Linette Koren announced that the Rochester Institute of Technology will be hosting the ASEE St. Lawrence Section Conference on April 3-4, 2020 in Rochester, NY.
- Canadian librarians (or any ELD member that wants to hang out with Canadian librarians) are meeting up at Starbucks downstairs at 10:00am.
- Willie Baer suggested getting your passport early for ASEE 2020.
- Michelle Spence stated that the U.S. dollar will go far in Canada.
- Mel DeSart mentioned that the hat accompanying the Homer I. Bernhardt Award started with Bill Mischo (University of Illinois) in 2001. A tradition of awardees adding their university pins to the hat developed later, and pins for earlier awardees have been added, but it has taken 18 years to finally add a University of Illinois pin for Bill Mischo [with Mel holding up a University of Illinois pin to finally add to the hat].

The meeting was adjourned at 9:30am

Respectfully Submitted,  
David E. Hubbard