

The 2017 Business Meeting of the ASEE Engineering Libraries Division took place in the Fairfield Room of the Hyatt Regency Hotel, Columbus, Ohio on Tuesday 27 June 2017. The meeting was called to order at 8:15 by Division Chair Craig Beard.

Minutes of the 2016 Business Meeting were distributed. Doug McGee moved and Amy Van Epps seconded that the minutes be approved. The motion passed.

Report of PIC IV Chair, Teri Reed:

The financial situation of ASEE is greatly improved. They have begun setting aside money for a contingency fund as well as building and endowment funds. There is a new controller, Jessalyn Vermillion. A committee is being organized to plan the celebration for ASEE's 125th anniversary. ASEE is seeking feedback on the new conference format. The long range goals for the society will soon be published. Developing streamlined BYLAWS updates. Q: Now that finances are improving will conference registration fees decline? A: Probably not in the near future. Q: How is ELD represented at PIC and higher? A: PIC representatives are elected. The hurdle is getting ELD members onto the ballot. Q: Will there be a one-day registration option? A: No current plans, but worth exploring.

Reports:

Secretary/Treasurer: The financial situation of the division is better than reported in the May newsletter which showed a balance of \$2,809.95. An audit finished in June showed the new balance of \$7,457.62. This number was further modified because a conference expense was not charged to BASS account instead of our conference account. With that change the correct balance for the end of FY2016 is \$7,918.08.

Archivist: Please send items for the archives.

Awards: Thanks to the committee. Special thanks to Alice Trussell for her service. Amy Van Epps will be the new chair.

Accreditation & Standards: The findings of the ABET Accreditation Visit Survey has been finalized.

Development: This event sponsored by SAE

Membership: Please make sure conference registrants register for ELD. See Julie for Banquet information.

Banquet: Reminder that the annual banquet will be at Venue@dock580.

Directory: Check your information on the list.

Nominations: Congratulations to Julie Cook and Bernadette Ewen on the recent elections. Contact Craig if you are interested in running for office.

Publications: Provide paper review.

Webmaster: Kari Kuzac will be taking over.

Anniversary: Thank committee. Remember to sign the anniversary book. Make sure to get a padfolio.

Interdivisional Subcommittee for Publication and Policies: There is currently a “publish and presentation” policy. Some drawbacks to our current system include: papers are hard to access, copyright has to be assigned to ASEE, limited exposure, and cost of conference. There is a call to increase the view of conference proceedings. The possibility of repackaging conference papers into a journal. There was concern with self-plagiarism.

New business:

Please visit the poster session.

Awards and Recognition.

Morgan & Claypool Travel Stipends:

2017 Awards: Jay Bhatt and Alice Trussell received \$250 stipends. Nestor Osorio and Sarah Wagner received \$500 stipends.

2018 Awards: In a drawing for the \$250 awards, the names, in order were: Martin Wallace, Sarah Huber, Kari Kozak, Lisa Ngo, and Alexander Carroll. The \$500 awards are needs-based.

Elsevier needs-based travel stipend: Chelsea Leachman received a \$1,500 stipend from Elsevier.

IEEE needs-based stipends: Alexander Carroll and Sarah Parker each received a \$1,750 stipend from IEEE.

The 2017 Best Publication Award goes to Megan Sapp Nelson for her 2016 ASEE Conference paper *Using Altmetrics as an Engineering Faculty Outreach Tool*.

The 2017 Homer I Bernhardt Distinguished Service Award goes to Michael White of Queens University in Kingston, Ontario Canada.

Long-term Member Recognition Program. ELD members with at least 10 years of participation in ASEE will continue to be recognized when they reach an additional 5-year mark (10 years, 15 years, etc.).

John Napp moved for the meeting to be adjourned. Anne Rauh seconded the motion.

The meeting was adjourned at 9:30.

Respectfully submitted,

Willie Baer, Secretary/Treasurer