Engineering Libraries Division Annual Business Meeting (Session T121)
125th ASEE Annual Conference & Exposition
Marriott at City Creek, Salon D, Salt Lake City, UT
Tuesday, June 26, 2018 8:00 – 9:30 a.m.

The meeting was called to order by Division Chair Bruce Neville who welcomed ELD members to the annual business meeting. He thanked all of the 2018 ELD sponsors for their support of ELD.

Minutes of the 2017 Business meeting were referenced on the website and in the newsletter. John Teleha moved and Tom Volkening seconded that the minutes be approved. The motion passed.

Bruce introduced Teri Reed, PIC IV Chair, who presented her report and responded to comments and questions from ELD members:

Terri will become the Vice President of the Professional Interest Councils (PICs) this upcoming year and she will sit on the ASEE Board of Directors.

ASEE has placed $350K into reserves, meeting their fiscal year goal. They had depleted their reserves in 2015 and have been trying to replenish them. The goal is to have 25% operating expenses in reserves, so they are a long way away from that goal. ASEE's credit rating has improved, so that they can borrow money again if necessary. Joe Dillon, the new CFO, has been amazing at improving the organization's financial health.

2018 Conference attendance is at 3K attendees, as of Sunday, plus walk-in attendees. The final count will probably be below that of the Columbus conference (2017). A great effort was spent successfully passing the society code of ethics. The committee is developing processes and PICs will be updating their bylaws to reflect the code, hopefully within the next year.

Teri urged the membership to nominate candidates for the division awards. She referred everyone to read the awards webpage for more information. She also urged everyone to pick up a 125th ASEE Anniversary pin at the table in the exhibit hall. Teri asked for members input on the online conference locater tool and the mobile conference application. Response was positive.

Teri is on a task force to investigate membership numbers as individual membership is dropping at a rate of about 400 members/year. Institutional membership in dropping among COETs but not COEs. ASEE total membership is at ~7K or which 24K are individual memberships. She sent a spreadsheet of PIC membership data to Bruce, and can follow up with anyone who wants more specifics. PIC IV includes one-third of the entire organization.

She then took questions:

- Can ASEE reduce the conference registration fee from $700? Teri said she will take this to the organization for discussion.

- Suggestion that the increased registration fees had been used to fill the gap for ASEE's financial woes, but that now that the organization is on better footing, perhaps fee can be lowered. Teri responded that ASEE is spending funds to improve the offerings of food & beverage at the conference, but she will take the concern back to the organization for discussion.
- Question about realigning the PICs so that PIC IV doesn't appear to have the 'left-over' divisions. Terri responded that PIC IV is the biggest and strongest of the five PICs and that it has growth, whereas the other PICs do not. She said they are looking at gaps where people are having difficulty publishing and also looking to possibly add divisions.
- Comment about having conference programming on Sunday. It is especially a challenge for ELD as the dates overlap with the ALA Conference.
- Comment about free and fast wi-fi being available throughout the venue. Teri said that the wi-fi is capped at 2MB and that they are continuing to pursue better wi-fi service for upcoming conferences.
- Question about the discrepancy regarding language on the monolith copyright transfer form and the language on the paper website. This should be clarified.
- Question and comment regarding permissions for papers prior to 2016, can they be put into an institutional repository? This is needed to spread research as much as possible. There is conflicting information regarding this issue from ASEE.
- Comment about the paper proposal deadline being too early and thus a deterrent for submissions. Teri said the PICs work with Patti Greenawalt to organize the conference so they do have some input.
- Comment regarding conference room size not being sufficient for some programs. Teri emphasized that members need to use the 'ticketed events' button which determines the room size. They are sometimes changing rooms up until the last minute to better accommodate attendees.
- Comment about the list of division tickets when the numbers are different than what appears in the online session locater. Apparently it depends on when the list was pulled from the system.
- Question about obtaining a digital image file of the ASEE anniversary logo. Teri will send this to ELD.
- Question stating that the procedure instructions on the ASEE awards website is not clear. Teri informed us that ASEE has a new staff person responsible for the awards (Sylvie) and the she is in the process of restructuring and updating the site.

Officer/Chair/Task Force Reports and Updates

Division Chair, Bruce Neville: Bruce attended the PIC IV meeting on Sunday. There are 213 members in ELD. We have the highest attendance to the conference per capita. There were 3 diversity papers from PIC IV. Several that didn't have a division to present in. There are a number of roundtables convening Tuesday afternoon that may be the start of new divisions. The meeting code of conduct became official for the first time at this conference. Free daycare was provided by ASEE and they hope to continue this at future conferences. ASEE has instituted a process for faster bylaws approval. Michael White asked if Bruce had any information about the data that ASEE is losing 400 members/year. Bruce only has division numbers not for the Society as a whole. He said that PIC IV membership numbers are down slightly.

Program Chair, Willie Baer: Willie reminded everyone about the poster session. There are 4 ELD posters being presented this afternoon. Willie asked that members please send any program ideas for 2019 to Julie Cook.

Director, John Napp: reminded everyone of the banquet logistics.

Secretary/Treasurer: Julie Cook: no updates to the report published in the newsletter.

Accreditation & Standards Committee Chair, David Hubbard: no updates.

Archivist, Zac Painter: not present. Bruce mentioned the proposal to digitize the archives that will be discussed at the EEC meeting on Wednesday.

Awards Committee Chair, Amy Van Epps: The awards committee isn't present at the conference so she needs two people to help with poster evaluation.

Development Committee Chair, Amy Buhler: Amy thanked all ELD sponsors and reminded everyone to communicate their appreciation as they see sponsors in the exhibit hall.

Electronic Discussion Lists Chairs, Mel DeSart & Craig Beard: no updates.

Membership Committee Chair, Dave Schmitt: not present.

Membership Directory, Bernadette Ewen: Bernadette requested that all members check and update their information on the copy of the directory circulating at the meeting.

Mentoring Committee Chair, Kevin Drees: no updates.

Newsletter Committee Chair, Kristin MacCartney: Kristin offered thanks to her editorial board, Paul Grochowski and Dave Hubbard, and to the new members joining the committee.

Publications Committee Chair, Scott Curtis: not present. Bruce announced that Kevin Drees and Lisa Ngo will be co-chairing this committee going forward as Scott's term has ended.

Scholarly Communications Committee Chair, Daniela Solomon: Daniela presented the Google Scholar group profile that the committee created for ELD. There were some issues developing the group profile, for examples not all the papers are listed for each author. She is not sure if they are showing up automatically or not. She wants to increase visibility of the profile. Currently it is 5th in search results for "engineering libraries division". Daniela encouraged members to add their publications into the ELD profile.

Webmaster and Web Committee Chair, Kari Kozak: no updates.

New Business

Awards Committee, Amy Van Epps: Amy asked for comments regarding the Best Publication award and input on the evaluation of publications written on the topic of data science. She said the awards criteria were written with a broad view so they don't address specific topics. This year half of the award nominations were about data management topics. They were written by librarians but not in the library literature so how should they be evaluated? The committee prefers that it should continue its focus on

the content of the publication and its relevancy to engineering librarianship and education regardless of the author's division affiliation.

Amy also said that the committee is struggling with how to weight the differences between published papers and monographs. Books had been added to the Best Publication category, perhaps they should be in a separate category than papers.

Mentoring Committee, Kevin Drees: Kevin proposed that a new section called "member expertise" be added to each member's listings in the directory. Previously there was a page on the website for this information but it was seriously outdated and wasn't transitioned to the new site. Apparently it used to be included in the directory at some time in the past. The mentoring committee would use this information to match mentors/mentees. It adds additional work for the directory editor (Bernadette) who said it may be worth it if there is a clear value to the membership. Someone asked how this differs from the section called "Research Interests" that is already include in the directory and suggested adding an asterisk to items in the list of interests could indicate expertise in that area. There was also a suggestion that an expertise document should be maintained by the Mentoring Committee if they will be the primary users of the list. Kevin will discuss further with the Mentoring Committee.

Awards & Recognitions:

Membership Term Awards: Jean Bossart presented these on behalf the Membership Committee.

Lifetime Membership Award, 50 Years: Russell Powell

10 Years: Amy Buhler, Teresa Calcagno, Phil Flynn, Doug McGee, George Zajdel

15 Years: Patricia Mason, Stephen Stich

20 Years: Jay Bhatt, Julia Gelfand, Robert Houdek, Bruce Neville

25 Years: Kevin Drees, Catherine Lawton, Larry Thompson,

30 Years: Norma Godavari, Jill Powell

35 Years: Dr. Vladimir T. Borovansky, Thomas Conkling

ELD Best Publication Award: Elizabeth Berman

Homer I. Bernhardt Award: Alice Trussel

Travel Stipends: Larry Thompson named the current awardees and chose the Morgan & Claypool 2019 awardees.

2018 Awardees:

Morgan & Claypool Stipend Awardees: Kelly Peterson Fairchild, Kari Kozak, Lisa Ngo, Anne Rauh

Elsevier Stipend Awardee: John Burns

IEEE Stipend Awardees: Emily Ferrier, Kelly Durkin Ruth

2019 Morgan & Claypool Stipends Awardees: Larry randomly selected the winners. The first two receive stipends, the next three are runners up:

- Emily Hart
- Chelsea Leachman
- Shelby Hallman
- Kevin Drees
- Larry Thompson

General Announcements:

Natalie Rice asked for volunteer interview participants for a study at the University of Tennessee.
Deb Kegel was looking for the new member ribbons to distribute.
Mike White announced he had extra ELD anniversary buttons from last year to distribute.
Honora Eskridge invited everyone to attend the South Eastern Library boot camp
Mel DeSart recognized all first time conference attendees

The meeting was adjourned at 9:30 a.m.

Respectfully submitted Julie Cook, Secretary/Treasurer