

ELD EEC Meeting Agenda

Session W630, 12:30-2:00 pm

Wednesday, June 29, 2011

Vancouver, BC, Canada

Attendees: Mike White, Bob Heyer-Gray, Doug McGee, Adriana Popescu (recorder), Alice Trussel, Mel DeSart, Dave Schmitt, Bruce Neville, Julie Cook, Randy Wallace, Amy Buhler, Amy Van Epps, Larry Thompson, Anne Rauh, Jon Jeffryes, Megan Sapp Nelson, Megan Tomeo, Jay Bhatt, Linda Yamamoto

AGENDA

Meeting called to order at 12:30 by Mike White.

1. **Updates to proposed Agenda:** remove item 6 under New Business, Begell House Consortia Proposal and add Travel Scholarship for new members instead. Also, under Business Arising from Minutes, merge discussion of the Duplicates Exchange program and Electronic Voting Administrator.
2. [Approval of the minutes of the 2010 EEC meeting](#) – minutes approved.
3. **Welcome new members and returning members in new roles:**
 1. Jon Jeffryes, Scholarly Communication Committee
 2. Dianne Mizzy, Accreditation & Standards Committee (regrets)
 3. Adriana Popescu, Secretary-Treasurer, 2011-12
 4. Anne Rauh, Director, 2011-13
 5. Megan Tomeo, Membership Directory
 6. Linda Yamamoto, Duplicates Exchange
4. **Business arising from the minutes**
 1. **New committee or task force to investigate methods for virtual participation in annual conference.** ([See recommendations of the Sustainable Task Force.](#)) A brief discussion was held in August 2010. It is recommended that a new task force with a new mandate be formed to investigate the possibilities and to recommend a plan of action. Mike White will issue a call for volunteers for a one-year Task Force. The full report with the recommendations of the Sustainable Task Force was forwarded to PIC chair to share with other Division Chairs. Mike White will follow up with the PIC chair about the other recommendations made by the Sustainable Task Force. It was noted that in fact we have adopted recommendations of the Task Force: we no longer use printed handouts and we no longer conduct paper surveys.
 2. **ELD endorsement of the ACRL/STS Information Literacy Standards for Science and Technology.** At this point, we don't endorse the standards, since they are currently under revision.
 3. **New Information Literacy (IL) Task Force to reinvigorate the ELD IL wiki.** It was noted that the Wiki is in general underutilized so there is the question if the Wiki is

the best tool for communicating IL developments, and do we need the Wiki if it is languishing? A call for volunteers for a new task force to investigate the use of the IL wiki will be made. The task force should investigate models of active wikis, and recommend a strategy for the successful use of the IL Wiki.

4. **Duplicates Exchange Program and [Electronic Voting Administrator \(EEC 2009\)](#).**

Once the proposed changes to the Bylaws will be approved, the Bylaws Review Committee will continue to work and review the current Addenda. They will look at all positions currently listed, since some are currently inactive. Once the Committee reviews the positions, input from EEC is needed, in particular for answering questions such as should some positions be appointed by Committee Chairs or approved by EEC? Some members of the EEC stated that while reviewing the structure of ELD positions is good, it may be out of the scope of the Bylaws Review Committee, which is why, it is recommended that discussions about the structure review be continued within EEC via e-mail.

5. **New business**

1. **Conference review.** The general agreement is that the papers presented were good, but members missed not having the Get Acquainted session and not introducing the new ELD members. It is recommended that new members' recognition be brought back into the program for 2012. Another recommendation enthusiastically adopted by the group is to make sure that ELD pins be re-introduced to the membership at the very first beginning of the conference. ELD pins have been returned to the Membership Chair so that they can be redistributed at the next conference. It was also suggested to schedule a breakfast/business meeting as the first session of the conference and use that to introduce new ELD members and students. All this planning needs to be coordinated with the Mentoring Committee's Buddy program and the new Sponsor-a-Student program. The new Sponsor-A-Student program has been successful and more feedback will be sought from ELD members who participated this year in order to improve the experience of the students and sponsors in 2012.

2. **Development Program review (Larry Thompson)**

1. 2011 successes & challenges. We had a record number of sponsors, 10 sponsors. Three additional sponsors are interested to support ELD next year. The major challenge was posed by late room assignments by ASEE. Sponsor assignments can not be done until room assignments are known. One sponsorship was lost this year because of this problem.
2. Future of the ELD banquet. Confirming sponsorship this year has been very challenging and Amy Buhler deserves special commendation for working through a very difficult relationship and still making the banquet a reality. Despite all difficulties, there is indication that Elsevier is interested in continuing to support this event.
3. Sponsorship guidelines (official v. unofficial; marketing at technical sessions, etc.). To stay true to the sustainability guidelines adopted by ELD, distribution of marketing materials at ELD sessions is discouraged. Sponsors are currently acknowledged at the beginning of each session and it was suggested that on the slide that introduces the sponsors, we also note the Exhibit booth number and encourage members to visit the sponsors. Wearing the ELD pins will make it easier for our sponsors to identify members. Also, sponsors' exhibit booth # will be noted on the tri-fold program brochure for easy reference. A certain distinction between official and non-official sponsored events has been made, because not all ELD events are noted in

the ASEE official schedule. However, adding all ELD events to the ASEE schedule would affect our number of allocated sessions. New ideas for sponsorship that have been put forth are: virtual conference sponsorship and internet access sponsorship (given the lack of connectivity in Vancouver).

3. **Town Hall on Interdivisional Exchange and Cooperation**, Session M645. Details of this session where a number of ELD members were presented will be sent to membership by Bob Heyer-Gray. Some of the topics discussed include past experiences and challenges in working across divisions, and best practices shared by each division.
 4. **Lapsed ELD members on committees, procedures for notifying chairs**. Dave Schmitt, Chair of the Membership Committee noted that due to technical issues with the system, roster updates haven't been available on a regular schedule. The problems have been fixed and he has received an updated roster. Dave will notify Committee Chairs of lapsed memberships.
 5. **Travel scholarship and Mentoring Committee Report**. Jay Bhatt made a suggestion on behalf of the Mentoring Committee that ELD institute a travel scholarship for new ELD members. This has been done in 2007 when IOP provided the funding. It was suggested that a new sponsor be identified who would be interested to fund this initiative. There are other issues that need to be thought through, such as conflict of interest and aligning with ASEE guidelines about funding for travel to ASEE conferences.
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6. **Planning for 2012 in San Antonio** (Doug McGee). Doug announced the Planning Committee for the 2012 conference: Doug McGee, Michael White, Jeff McAdams, Craig Beard, Adriana Popescu, Amy Buhler, Anne Rauh, Larry Thompson. Christine Drew has graciously agreed to once again conduct the online survey for Vancouver conference feedback. In addition to feedback about the conference and ideas for next' year's program, the survey will seek feedback about the alternatives offered to the ASEE picnic in Vancouver. Doug will solicit ELD's participation for the feedback survey. It was also noted that members should be reminded about the availability of the friendly review service.

7. Meeting adjourned at 2:00pm.

Respectfully submitted,

Adriana Popescu, Secretary/Treasurer