

**ELD Business Meeting
Session 2441
Tuesday, June 24, 2008
Pittsburgh, PA**

Agenda:

**Call to Order
Agenda Additions
Approval of the Minutes
Announcements
By-Laws and Amendments
Officer / Committee Reports
Old Business
New Business
Awards Presentations
Adjournment**

Call to Order:

Kate Thomes (University of Pittsburgh), outgoing Nominating Chair and unofficial hostess, called the meeting to order at 12:40 pm. (ELD Chair, Jay Bhatt, had asked Kate if she wanted to run the meeting “one last time” since she is retiring on June 30, 2008.)

Kate thanked Morgan & Claypool for sponsoring the food at the Annual Meeting. Kate also thanked the staff at the Westin for their catering service and hospitality.

Agenda Additions: None

Approval of the Minutes of the 2007 Annual Meeting in Honolulu:

Motion was made to approve the minutes of the June 26, 2007 Annual Business Meeting in Honolulu, HI. It was seconded and the minutes were approved.

Announcements:

The PIC IV Chair Report will happen when the outgoing PIC IV Chair arrives. We may have to suspend our normal order of business to accommodate Mary Anderson-Rowland.

ELD Banquet information: (Julie Cook for First Year Director, Linda Whang) - “happy hour” begins tonight at 6:00 pm. Check in and you will receive two drink tickets. Dinner will be served about 7:00 pm. Location: John Heinz History Center, 1212 Smallman Street. This location is just a short walk from the convention center and most hotels. Check the map on your ELD Program. After dinner, feel free to wander among the exhibits until 10:00 pm.

Membership Directory: (James Van Fleet) Two copies of the ELD Membership Directory will continue to circulate. Please check your information and please include a Campus Address.

Incoming Program Chair for Austin 2009: (John Teleha) Please remember to pick up and fill out the **Suggestion Forms** for next year’s conference in Austin. In addition to providing feedback and suggestions for next year, the forms are also used to collect names of folks who may wish to serve as moderators. Amy Van Epps has placed copies at every table – please take one – even if you cannot return it to John this week, his contact information is on that form.

Incoming PIC IV Chair (Noel N. Schulz, Ph.D., Mississippi State University): ASEE is comprised of about 50 Divisions divided into 5 PICs (Professional Interest Councils). She will be our conduit to the ASEE Board of Directors for the next two years. If we have any business to bring before the Board (new awards, by-law changes,

etc.) or any questions or concerns about ASEE policies or procedures please let her know. The ASEE Board had met on Sunday, will meet again tomorrow (Wednesday), and will not meet again until February. She will be on sabbatical for the Fall Semester in Spain. Noel excused herself to attend another PIC IV Business Meeting.

By-Laws Amendments:

Mel DeSart opened the discussion concerning By-Laws changes that will be voted on later this summer. Four copies of the proposed changes have been placed at each table and copies were distributed to the ELD membership 30 days prior to this meeting.

- Two of the three changes are mandates from the ASEE Board of Directors. Article XI, Sections 4 and 5, provide language required by the ASEE Board. “Amendments approved by the Division (in section 4)/Executive Committee (in section 5) shall be submitted through the PIC IV Chair for approval by majority vote of the ASEE Board of Directors and shall take effect only upon such approval.”
- Article XI, Section 3 includes language regarding the distribution of proposed amendments to the ELD membership. Current wording ties any consideration of these amendments to this Annual Meeting and ties the distribution to the ELD electronic discussion list, ELD-L, and the mail. These proposed changes would permit the ELD Executive Committee more flexibility and simplify the language.
- Addendum 1, Section 11: Liaisons: Language has been adopted by the Executive Committee to place the Liaisons chair on track with the other Committee Chairs.
- The first question from the floor addressed the need for ASEE approval. Does this not take away some autonomy we have as a Division? As the question was being asked, Mary Anderson-Rowland, outgoing PIC IV Chair and representative to the ASEE Board of Directors, arrived and Mel turned the podium over to her for her answer. Mary explained that all Divisions of ASEE have been required to include such language in their By-Laws. ELD is not being singled out. The ASEE Board believes that this consistency of language will strengthen the Society as a whole and not weaken any Division.

PIC IV Chair Report:

After answering this one question, we then went out of the normal order of business to allow Mary Anderson-Rowland to proceed with her PIC IV Chair Report:

- Statistics for this conference:
 - Just fewer than 3,000 attendees had registered by Sunday. (There were 3,401 and 3,509 attendees in Hawai’i and Chicago, respectively.) Out of the 117 exhibiting companies, 32 were new this year. Out of 21 sponsors, six were new this year.
 - There were 2,720 abstracts submitted and 2,422 abstracts accepted. Out of 1,684 papers submitted, 1,583 papers were accepted, and 1,414 papers were published. There were 146 abstract only presentations. One thousand two hundred and fifty four (1,254) different authors published.
 - There were 386 Technical Sessions, 126 Business Meetings, and 32 workshops.
- There were 45 rooms available for concurrent technical sessions in Pittsburgh. Next year, there will only be 37 rooms. The number of abstracts submitted and the number of papers submitted factor into how many sessions ELD could receive next year. One member asked why attendance at sessions was not factored into the criteria for determining the number of sessions? Mary explained that attendance at a 7:00 am session is never as large as at a 10:00 am or afternoon session. Using attendance could skew the weighting.
- Mary suggested using Division monies to secure a monetary amount for a Division’s “Best Paper Award.” She suggested using the \$500.00 from the Division’s operating account. There is a model such a Best Paper Award on the ASEE website. [Editor’s note: ELD would need to establish such an award, since our

“Best Publication Award” cannot take into account papers published during the current conference. These operating account monies sometimes never get touched and are returned to ASEE every year.]

- Eleven out of the twelve Divisions that make up PIC IV (including ELD) submitted nominations to Mary for the PIC IV Best Paper Award. Mary submitted the PIC IV Best Paper to the ASEE for consideration for the Overall 2008 Best Paper Award and this paper was selected for this honor. Actually, all twelve Divisions in PIC IV had submitted nominations, but the authors of the 12th Division did not pay their author’s fee and so their paper was withdrawn from the proceedings and their nomination forfeited.
- This author’s fee is frequently misunderstood and many authors had their papers pulled this year for failure to pay the \$75.00 fee (note the disparity between papers accepted and papers published in the above statistics). One ELD member commented that the fee seemed “high” and asked how the monies were used? Mary responded that in the past this fee was labeled “proceedings fee” and went toward the costs of producing the print version of this Conference’s Proceedings. At present, this fee is used to maintain the website where past conferences are listed and indexed and to produce the CD-Rom version of the proceedings that appears in the back of each Annual Conference Program.
- A companion issue to the author’s fee is the problem of notification. ASEE is supposed to send e-mails to the primary authors reminding them to pay this fee or their papers will be pulled and they will not be allowed to present. This year, many Program Chairs found out after this deadline that several of their papers had been dropped and they had to reorganize their Division’s sessions and submit final session titles and presentation titles to ASEE with only a week or so turn-around. SmoothPaper has no mechanism to warn the Program Chair. This is an enhancement that every Division is clamoring for. Mary concluded this topic by saying “Pay the fee and avoid being dropped!”
- Mary discussed “Publish to Present” next. Starting with the Austin Conference in 2009, all Divisions of ASEE will be “publish to present.” This means that every abstract submitted either for a presentation in a technical session or for presentation in the ELD Poster Session on Wednesday morning needs to have a paper submitted and the author’s fees paid. ASEE recognizes the contributions of the Engineering Libraries Division over the years and has established a third alternative. If a session is designation as a “Panel Discussion,” the members on the panel do not have to submit papers. Neither do guest speakers nor distinguished lecturers. One suggested way to get around the poster authors having to submit papers is to identify one of our sessions as a Panel Discussion where the panelists are the authors of the posters. After 5-10 minutes describing their poster to the entire audience, the attendees would spend the remainder of any time examining the posters more closely and asking questions of the authors. [Editor’s note: As pointed out in a later discussion on Wednesday, the drawback to such a decision is that we create an “ELD bubble” within ASEE and we lose the chance to engage the entire ASEE faculty on important scholarly communication issues such as the SAE DRM issue.]
- SmoothPaper will be enhanced this year to allow authors to choose Presentation or Poster as the paper is submitted. The Emerging Trends Poster Session has been dropped. Many Divisions were using it as a “dumping ground” for papers that did not fit in their sessions. It has been replaced by the NSF Poster Session where recipients of NSF Grants will report on the progress of their research. Over 70 posters were displayed on Monday in the NSF session and over 8- posters are scheduled for the ASEE Poster Session Wednesday morning.
- Mary next discussed the Copyright Transfer Agreement. ELD members have concerns that the wording of the Agreement indicates the author or authors transfer all publication rights to ASEE. This would prevent the author from placing a copy of the paper in their own institution’s repository without first asking ASEE for permission to do so. After the PIC IV meeting on Sunday, Mary spoke with Frank Huband, Executive Director for ASEE (and a lawyer). He explained to her that the agreement allows the author to retain all rights. He believes that the only rights transferred to ASEE are the rights necessary to post the paper on the

ASEE Website. He also mentioned that ASEE is willing to engage discussion about and encourages ELD to draft language for an Author Addendum clarifying which rights the author retains.

- Division Annual Reports are due July 16, 2008. Items expected include: outgoing and incoming officers; major activities and accomplishments; and any Best Practices. Examples of Best Practices include capturing Division members' activities at Section or Zone meetings.
- There is a new Master Teacher Certification under consideration by the ASEE Board. The acronym is SPEED (Strengthening the Performance of Engineering and Technology Educators across the Disciplines). It is designed after a successful program in the UK in response to feedback from the "Year-of-Dialogue." Such certification may help individuals with Tenure/Promotion or PE Licensures and institutions with ABET accreditation. [Editor's note: the entire document will be made available from the ELD website.]
- Sarah Rajala, former PIC IV Chair, is the incoming ASEE President. She has three priorities for her tenure: ABET; International Affairs; and Diversity. With regards to diversity, she has created a new Diversity Advisory Board. Included on this Board are representatives from the Corporate Council, the Deans Council, the K-12 Division, Minorities in Engineering Division, Women in Engineering Division, and the new Student Constituency Group. One goal is to increase diversity and participation at the Section / Level and another is to host a Section or Zone meeting at a Historically Black College or University (HBCU).
- Tonight from 4:30 to 5:30 in the Courtyard Marriot (Marquis A) there will be a discussion of the report "Changing the Conversation: Messages for Improving Public Understanding of Engineering." Please check the addenda to the Conference Program for details. The full report will be available from the ASEE Conference website. Highlights include: survey of the public regarding their attitudes towards science and engineering; how students would rather be doctors, lawyers, or forensic criminologists because they want to be "successful, happy, and make a difference;" and engineers talk about how difficult it is to obtain an engineering degree. We must change the perception by changing our message. Tell students "Go for it!"

By-Laws Amendments (continued):

Having completed her PIC IV report, Mary Anderson Rowland excused herself to attend another Division Annual Meeting. We then resumed the normal order of business and Mel DeSart continued our By-Laws discussion.

- Concern was reiterated regarding By-Laws changes being forced on Divisions by ASEE. One member will vote against the changes on principle and concern that such action leads to homogeneity within the Society. The irony is that they just established a Diversity Board. Mel responded that the main reason for the language added to our By-Laws (and all Division By-Laws) is to ensure that Division By-Laws do not violate the Society's By-Laws.
- Another member asked how often the ASEE Board meets? The ASEE Board meets twice a year, at this conference and in February. They met Sunday and approved By-Laws then and will meet Wednesday. Like ELD, they are looking at ways to streamline the By-Laws voting process (electronic voting).
- Another member questioned the wording in section three – why was "distributed" changed to "made available?" Mel responded that the language was "fuzzed up" on purpose. The new language permits consideration of By-Laws changes at times other than the Annual Meeting. Thirty days notice would still be required before consideration. Consideration would still be necessary before a vote. "Distributed" ties the hands of the EC to the ELD Discussion list. The new language permits distribution or notification of proposed amendments through means not yet dreamed of without having to change the By-Laws to accommodate every future means of communication.
- Voting on these By-Laws was not held at this meeting. Look for details about the voting to be sent out in the near future over ELD-L.

Officer and Committee Reports:

Division Chair Report: (Kate Thomes for Jay Bhatt) new committee chairs and reappointments

- Webmaster: Julie Cook (new)
- Development: Stephen Stich (reappointed)
- Liaisons: Michael White (new)
- Membership: Amy Buhler (new)
- Publications: Craig Beard (reappointed)

Treasurer's Update: (John Teleha)

- As reported in the May Newsletter, the balance in our BASS Account as of March 2009 was \$10,640.96. Since March, sponsorships received, interest, and membership dues credited brings our total to \$19,723.43.
- Expenses for the conference will be paid in July and August and be reflected and reconciled on September's end-of-the-fiscal-year statement. After those payments, our balance should then be back around \$10,000.00.

Program Chair: (Amy Van Epps) had nothing to add to the May Newsletter Report and Kate Thomes responded "You are living it!"

Accreditation & Standards: (Dianne Mizzy) The Committee is rewriting its Call and Mission Statements that appear in the Addendum to ELD's By-Laws. Changes have been sent to the Executive Committee. The May Newsletter mentions other activities.

Archives: (Paige Gibbs and Cecilia Mullen) Nothing to add to the May Newsletter Report.

Awards: (Alice Trussell) The Awards will be presented near the end of the meeting. Alice described how the Committee actively combs the literature searching for the Best of the Best. There will be an opening for a new member of the Committee as John Teleha is leaving to concentrate on other duties.

Development: (Stephen Stich) Nothing to add to the May Newsletter Report.

Duplicates Exchange: (Kate Thomes for Orion Pozo) Orion could not make it to Pittsburgh, but he reports that everything is "going very well."

Distribution Lists: (Mel DeSart) Nothing new to report.

Jstor: (Larry Thompson) Final Jstor Task Force Report appears in the March Newsletter. Nothing to add.

Liaisons: (Tom Volkening) Tom is rotating off. Nothing to add to the March Newsletter Report. Julia Gelfand reported that IFLA needs a new person for a two-year cycle.

Membership: (Julie Cook) Julie is moving to Webmaster, so this is her "retiring report."

- Thirty-six new members joined this past year bringing our active total to 254 members.
- One hundred members have registered for this conference, 13 of those are new members.
- Julie reminded new members to submit new member biographies to the newsletters.
- Julie thanked the members of her committee.

Mentoring: (Karen Andrews)

- Encouraged the 36 new members to contact her or another member of the committee.
- The committee has established a Wiki where ELD members can list their expertise.
- Since "Publish to Present" will provide challenges for members to write more papers, the committee will be actively recruiting editors to help review any papers that ELD members are working on (not just for the conference in Austin). [Editor's note: Use of this service is encouraged before final papers are submitted in SmoothPaper.]

Newsletter: (Willie Baer) Nothing to add to the May Newsletter.

Nominations: (Kate Thomes)

- Kate thanked Bruce Neville and Bob Heyer-Gray for running for Secretary/Treasurer and Linette Koren and Nancy Linden for running for First Year Director. Bob steps down from his Webmaster duties to be the incoming Secretary/Treasurer and Nancy will assume the duties of the First Year Director.
- As the incoming Nominations Chair, Jay Bhatt will be looking for members to run for these offices next January.
- Kate thanked Karen Andrews and Andy Shimp for serving on the Nominating Committee and Amy Van Epps for administering the vote.

Publications: (Craig Beard) Nothing to add to the March Newsletter Report.

Scholarly Communications: (Mel DeSart)

- As is evidenced by our outgoing PIC IV Chair, there is still much work to be done explaining the Copyright Transfer issue.
- Mel will contact current committee members and possibly be looking for more members to tackle issues that came up in the Special Interest Group session.

Webmaster: (Bob Heyer-Gray)

- Send presentations to be posted on the Conference webpage.
- The transition from UC-Davis to the University of Washington will take place this summer.
- All ELD Wikis will remain at UC-Davis.

Kate thanked all the outgoing Chairs for their hard work and the incoming Chairs for their willingness to serve ELD.

Old Business: None

New Business:

- Publish to Present
- Copyright Transfer
- Certificate for Teaching (SPEED)

Dialogue and discussion on these and other topics were tabled until tomorrow afternoon during the **Professional Issues Forum**. Please plan to attend. Any discussion will be followed up on ELD-L.

Awards Presentations:

Alice Trussell announced the winners of three of the four Division Awards.

- The ELD Best Publication Award honors the best new paper or non-reference monographic work in engineering information published in the previous year. Twenty-five articles were identified as being relevant to engineering librarianship. After the first reading, it became apparent that five articles rose above the others. After numerous e-mail exchanges, the 2008 ELD Best Publication Award was awarded to Megan Sapp Nelson, Purdue University, West Lafayette, IN, for her article entitled "Initiating Engineering Outreach Reference Services: Background and Practice" and published in Reference Services Review, vol. 35, no. 2, 2007, pp. 265-284. This article described one engineering library's effort to tackle the challenging job of reaching out beyond the walls of the library to the patrons needing service. Although Megan presented yesterday afternoon in the Boot Camp session, she had to return early to Purdue. Accepting the Award on her behalf was Amy Van Epps, Purdue University, West Lafayette, IN.

- The ELD Best Reference Work Award honors the best new reference work in engineering information published during the previous two years regardless of format. A dozen titles were considered and the winner emerged as the top choice due to its unique nature. The 2008 Best Reference Work Award was awarded to Synthesis Digital Library of Engineering and Computer Science, Collection I. Published by Morgan & Claypool, Synthesis Digital Library is a collection of 100 electronic handbooks that each “synthesizes an important research development topic authored by a prominent contributor in the field.” Synthesis Digital Library stands out as an example of a new model for scholarly communication. It is incorporated one-time purchase, no maintenance fees, perpetual access, no digital rights management, and unlimited usage. Mike Morgan and Joel Claypool were present to accept the Award and each made brief remarks. Joel Claypool mentioned that receiving the Award was, personally, very meaningful. Synthesis Digital Library came about through discussions with knowledgeable librarians. Respect for and recognition of the ELD PUNCH List also helped contribute to publishing, marketing, and sales decision. Mike Morgan described how hard it is for a new publisher to break in when the climate is one of mergers and consolidations. Just a few years ago, there were 61 publishers and today there are now five major players. Electronic publishing is not as easy as it looks. He thanked ELD and its members for supporting and believing in new publishing models.
- The ELD Best Poster Award will be determined tomorrow morning from five posters and will recognize the work that is well-organized and communicates the content, presentation, and enthusiasm of the presenter(s). The ELD Posters will be displayed in the Exhibit Hall tomorrow morning from 8:30 am to 10:15 am. The ELD Best Poster Award will be announced during the Professional Issues Forum at 2:15 tomorrow afternoon.
- The ELD Homer I. Bernhardt Distinguished Service Award recognizes individuals who have made significant contributions to engineering librarianship. Nominating letters and distinguished vitae made the decision easy for the Committee. The 2008 ELD Homer I. Bernhardt Distinguished Service Award is presented to Larry Thompson, Associate Professor and Engineering Librarian, Virginia Tech [Virginia Polytechnic Institute and State University], Blacksburg, VA. Larry was nominated for his strong leadership and dedicated service to ELD. Nominators mentioned his service to ELD through the officer track, chairing the Jstor Task Force, founding the Development Committee, and providing invaluable insight and experience by mentoring new ELD officers through many Program Planning Committees. Larry is a diligent researcher and dogged diplomat, eloquently expressing the Division’s stand and needs to faculty, publishers, and vendors. Larry received both a plaque and the traditional “Bernhardt Hat”, which he wore while giving his brief remarks. He stated that he had no idea he was being considered, but finally figured out that the ringleader must have been Jill Powell, as she was the only person in recent memory to ask for his vitae – but she gave a different reason for needing it. His first reaction was “Wow!” Larry’s first experience with ELD was 15 years ago (1993). This happened to be the 100th ASEE Conference and the last hosted by a University (University of Illinois at Champagne-Urbana). There were sixty (60) members in ELD at that time and the conference normally drew 30-40 members. According to Larry, a lot has changed within ELD, but the quality of the presentations and sessions has continued to be excellent. He cited as one example of how ELD was on bleeding-edge technology: back at that 1994 conference, there was a demonstration of a new way to maneuver through the internet - Mosaic. And ELD has never looked back. Larry mentioned that he continues to learn something new at every conference. He is constantly amazed at the creativity and research interests of the ELD members. Finally, he mentioned how great it is to be recognized by peers, mentors, colleagues, and friends.
- Alice closed by thanking the members of the Awards Committee (Craig Beard, Julia Gelfand, Aleteia Greenwood, Stephanie Hartman, Larry Schmidt, and John Teleha) for their hard work in a very short time.

Changing of the Guard:

Kate thanked all the outgoing Officers for their hard work and the incoming Officers for their willingness to serve ELD. She also announced that at the end of this meeting, the new officers officially take over:

- Kate Thomes is the outgoing Past Chair / Nominating Chair;
- Jay Bhatt assumes the role of Past Chair / Nominating Chair;
- Amy Van Epps assumes the duties of Chair;
- John Teleha becomes the Program Chair / Chair Elect;
- Bob Heyer-Gray begins his role as Secretary / Treasurer;
- Michael White is the outgoing Second Year Director;
- Linda Whang moves to Second Year Director; and
- Nancy Linden comes on board as the First Year Director.

Last Item (not on the Agenda):

Mel DeSart read a resolution prepared in honor of Kate Thomes retirement:

“Whereas, she has given greatly of her time, support, wit and intellectual input to the Engineering Libraries Division of ASEE, and to many of ELD’s individual members, and

Whereas, she has recently served ELD in the four year succession of Secretary/Treasurer, Program Chair, Division Chair, and Immediate Past Chair / Chair of the Nominating Committee, and

Whereas, she has supported ELD most recently by her on-site assistance and logistical support of the Sunday patent workshop, by hosting this year’s ELD Welcome Reception at her library, by presenting at an ELD technical session this morning, and by chairing this business meeting,

Therefore, be it resolved that the members of the Engineering Libraries Division of the American Society for Engineering Education do hereby acknowledge and thank Katherine Thomes for her many contributions to ELD and its members, and offer to her our best wishes on her life after engineering librarianship.”

Adjournment:

An overwhelmed Kate Thomes called for a motion to adjourn. Moved and seconded. Meeting adjourned, 2:00 pm.

Respectfully Submitted:

John C. Teleha, outgoing ELD Secretary / Treasurer