

**ELD Business Meeting  
Session 2441  
Tuesday, June 16, 2009  
Austin, TX**

**Agenda:**

- 1) Call to Order**
- 2) Agenda Additions**

There were no additions to the agenda.

- 3) Approval of the Minutes**

The minutes of the Business meeting in Pittsburgh were approved as submitted.

- 4) Announcements**

Amy Van Epps thanked Morgan & Claypool for sponsoring our Annual Business meeting and all of our other sponsors for the meeting: Begell House, Ei Elsevier, IEEE, Institute of Physics, IET Inspec, Knovel, and ProQuest.

- a. PIC IV chair will stop in, will interrupt when she arrives**

Amy Van Epps briefly explained the groups that comprise PIC IV (Professional Interest Council IV).

- b. Banquet info**

Nancy Linden reminded those in attendance of the location and time of the banquet at the Driskill Hotel.

- c. Program chair info gathering forms**

Bob Heyer-Gray asked that folks fill out the forms for program/session ideas for next year's conference. He put in a plea for newer members to also submit their ideas for sessions. If forms could be turned in before the conference ended, then the Extended Executive Board would be able to start discussions for next year's conference. Forms & ideas will also gladly be accepted after the conference.

- d. New/reappointed committee chairs**

- i. Accreditation/Standards: Sheila Young (continuing)
    - ii. Archivist: Paige Gibbs and Celia Mullins (continuing)
    - iii. Awards: Alice Trussell (continuing)
    - iv. ELD lists: Mel DeSart and Craig Beard (continuing)
    - v. Scholarly Communication: Megan Sapp Nelson (new), Mel DeSart stepping down
    - vi. Membership Directory: Lisha Li (new), Jim Van Fleet stepping down
    - vii. Mentoring: Jay Bhatt (new), Karen Andrews stepping down
    - viii. Newsletter: Jim Van Fleet (new), Willie Baer stepping down
    - ix. Literature Guides: Nestor Osorio (new) and Bruce Neville (continuing)
    - x. Liaisons (1 year): Mary Strife (new), Mike White stepping down

Amy Van Epps thanked those committee chairs that are continuing in their current roles, those that are stepping down, and those that are stepping forward as new chairs of committees.

John Teleha asked Amy Van Epps to explain the EEC for those that might not understand how it is defined. Amy explained that the EEC (Extended Executive Committee) is comprised of the ELD officers (Division Chair, Program Chair,

Secretary/Treasurer, Immediate Past Chair, and the two Directors) plus all of the Chairs of the ELD Committees.

## **5) Officer / Committee Reports**

### **a. Division Chair**

Amy Van Epps had nothing to add to her annual report.

### **b. Program Chair**

John Teleha had nothing to add to his annual report.

### **c. Secretary/Treasurer**

Bob Heyer-Gray reported that a few more sponsor's checks had arrived and since Mike was not at ASEE this year that he would finish a few bits of treasurer business before hand things over to Mike.

### **d. Past chair / nominating**

Jay Bhatt had nothing to add to his annual report but did thank those people that ran for office.

### **e. Accreditation/Standards**

Sheila Young reported no updates to the annual report.

### **f. Archivist**

Paige Gibbs had nothing to add to the annual report.

### **g. Awards**

Alice Trussell had nothing to add the annual report, but did remind the Awards committee members that they would be meeting Wednesday at 8:30 to review the posters and meeting immediately after the poster session to determine the Best Poster recipient/s.

### **h. Development**

Larry Thompson reporting to Stephen Stich had nothing to add to the annual report, but again thanked our sponsors for the meeting.

### **i. Duplicates Exchange**

Orion Pozo did not attend the meeting.

### **j. E-lists**

Mel DeSart & Craig Beard had nothing to add to their annual report.

### **k. Liaisons**

Mike did not attend the meeting and Mary is just taking over, so there was nothing new to report. Julia offered to report from IFLA, although she is no longer affiliated with the STS section of IFLA.

### **l. Membership**

Amy Buhler had nothing new to add to the annual report, but did mention that ELD membership went up slight from 234 -> 237 members from May '08 to May '09. Of those 237 members, 27 are brand new members.

### **m. Membership Directory**

Jim Van Fleet did not attend the meeting. Lisha Li announced that the two copies of the membership directory were circulating at the Business Meeting for people to double check the listings.

### **n. Mentoring**

Karen Andrews had no updates to the annual report, but did want to mention that ELD has an active mentoring program and suggested that if there were any new members wanting to be mentored to contact Jay Bhatt.

### **o. Newsletter**

Willie Baer reporting via Amy Van Epps had nothing to add to his annual report.

**p. Nominating Committee**

Nothing to add since their work is already accomplished.

**q. Publications**

Craig Beard had nothing to add to the annual report, but did mention that he hoped to kick-start the Literature Guides program.

**r. Union List**

Mary Schlembach was not at the Business meeting.

**s. Scholarly Communication**

Megan Sapp Nelson reported that the committee met and had several people interested in joining the committee. Any additional volunteers should contact Megan. The Committee is looking to finish the work of the subcommittee working on best practices in conference publications. If there is interest in creating a scholarly communication blog focused on engineering resources please contact Megan. Mel DeSart has volunteered to head up the ASEE author rights issue. Panel discussion/topic for next year's conference on Open Access and whether it is good for engineering, people interested in putting this together should contact the committee. The committee is also looking at putting together an ASEE tutorial, an elevator talk on scholarly communication that could be shared across institutions.

**t. Webmaster**

Julie Cook asked presenters to send presentations to for posting on the ELD website.

**6) Old Business**

**a. Bylaws revisions – still underway**

Amy Van Epps reported that good feedback has been received so far and the process will continue. People should continue to feel free to send comments/feedback on the bylaws. Kevin Drees asked about a timeline for the review to be done. Amy replied that there was no timeline, but that she would have liked to have been done by now. February will be the next opportunity for the bylaws to be reviewed by the ASEE Board of Directors, so perhaps a goal should be having it ready by then or at the latest next year's annual meeting. Amy also pointed out that all bylaws changes do need to be approved by the membership. The last set of minor bylaws changes were handled online and Amy foresees using the same model this time around while acknowledging that in person discussion also has it value.

**7) New Business**

**a. Greening the Meeting**

It was proposed that ELD contemplate greening at least its portion of next year's conference and then take this forward as a statement to ASEE to see if they too might make an effort to green the conference. Perhaps something along the lines of the ACRL 2009 Green Pledge could be considered (see: <http://www.ala.org/ala/mgrps/divs/acrl/events/seattle/greenpledge.cfm>) Besides the pledge things like recyclable corn based mugs and badge holders were handed out at ACRL as were shower timers. The floor was opened to discussion. The following ideas/topics were discussed:

- Save a forest and get rid of evaluation forms

Amy Van Epps reported that we finally were getting actual feedback/comments from the evaluation forms last year

- Make a pledge not to have paper handouts  
It was suggested that ELD be a leader within ASEE and forward ideas for ASEE to take action on. Amy Van Epps agreed that PIC IV chair would be the channel to get ideas to ASEE leadership.
- Request to set air-conditioning above 65 degrees
- Perhaps we could partner with Environmental Engineering Division to forward ideas to ASEE
- ASEE is revisiting the ASEE Statement on Sustainable Development Education ([http://www.asee.org/about/Sustainable\\_Development.cfm](http://www.asee.org/about/Sustainable_Development.cfm)) , perhaps this might be another venue where greening could be brought forward.
- When registering online, have the ability to opt out of receiving the paper program  
ACRL/STS also discussed not having paper program at all except for a few reference copies
- Volunteer our division to try virtual conference attendance.
- Investigate and promote greener hotel chains/housing options
- Get rid of CD conference proceedings since they are online.
- There is a food component to greening as well and anything we could to promote local sustainable food and catering options should be pursued.
- Energy Conversion & Conservation might be another ASEE division with whom we could collaborate.
- Move evaluation forms online, with only a few paper copies.

#### **b. PIC IV Chair**

Noel Schulz, PIC IV chair, reported that there are 50 divisions within ASEE and that there are five representatives for those divisions. She as PIC IV chair is responsible for representing 13 divisions. She is our conduit between our division and the board of directors.

The following initiatives and programming changes were mentioned:  
Smoothpaper was not always so smooth this year. Budget constraints in 2009 are keeping problems from getting fixed, but they are hopeful that by 2010 problems will be worked out. The executive office has added a ½ time person committed to working on questions/problems around Smoothpaper. Response time should be improved as a result.

A glitch that allowed more time to review abstracts than the papers has been corrected.

A Diversity Task Force being formed that will define diversity not just as gender and ethnicity to create a diversity plan. A draft plan is scheduled for August (comment period during the fall) with the final report due next February to the Board of Directors.

International Programs is another active area in ASEE. ASEE is investigating how it may leverage some of the exchange programs faculty and students are involved in. Look to the ASEE website for more information.

Faculty Development is the third initiative ASEE is pursuing. An NSF proposal is being put together entitled SPEED (Strengthening the Performance of Engineering and Technology Educators Across the Disciplines) authored by Jake Mohsen (<http://soa.asee.org/paper/conference/paper-view.cfm?id=22255>) that might be an opportunity for ELD to get involved.

The fourth initiative is revising/updating the ASEE Statement on Sustainable Development Education (see link above). A Task Force will be formed.

ASEE is also encouraging divisions to think about how they may partner with other divisions on the initiatives mentioned.

A question on information competencies and adding information literacy skills and competencies into ABET was posed. Noel suggested that perhaps a position statement from ELD would be appropriate and would be an excellent opportunity to collaborate with other divisions within ASEE. The ELD Accreditation and Standards Committee will provide Noel with its statement on information literacy and with work that it has done so far. As an ABET evaluator, Noel thought that guidelines from ELD would be very useful.

Broadening the scope of the vendors/exhibitors was proposed, especially for the publishers, to not just bring textbooks or focus on teaching faculty, but to try to incorporate more allied technologies and to incorporate the wider spectrum of attendees of the conference. Noel suggested sending her an e-mail with different vendor suggestions and ideas to share with exhibitor planning group.

Greening the conference venues and our earlier discussion was mentioned. Noel agreed that there is much waste. Venues are already picked for 5 years, if ideas for greening could be forwarded to her (for venues post 2014) and for those shorter term (web based evaluation form for example) and longer term greening proposals, then she would be happy to forward them to the board.

How does ASEE Market to Faculty? Some feel that it is an education only conference. That it is instrumental in many people's careers might make it more appealing. Share ideas with PIC IV Representative.

### **Greening the Meeting cont.**

It was suggested that we take advantage of Noel's offer to send her suggestions for helping green the meetings. Amy Van Epps agreed that should get notes with ideas forwarded to Noel.

It was suggested that we continue past tradition of suggesting distinguished speakers. ASEE is moving back to a single main plenary and moving back to two distinguished speakers.

We need to find out more about the Sustainability Task Force that is being discussed by ASEE.

We should leverage the knowledge/experience of those in our division that attend other conferences, rather than necessarily try to recreate the list of ideas for greening the conference.

We should make use of our ELD wiki to collect suggestions/ideas for moving forward.

Stephanie Hartman volunteered to help keep moving this greening idea forward. She seemed to think that MIT already has guidelines for putting on sustainable conferences.

Jill Dixon will forward information on a Green Conference website.

#### **8) Awards Presentations**

Alice Trussell reported there were no nominations for the Homer Bernhardt award so there will be no award this year. The committee also worked diligently to find a best reference work, but nothing jumped out at the group as deserving. Alice did encourage people to send in nominations as they come across them for best reference work or best publication. John Teleha reminded folks that the best reference award does cover the last two years of publication. The best poster award will not be determined until Wednesday. The best publication award goes to John Meier and Thomas Conkling for their article "[Google Scholar's Coverage of the Engineering Literature: An Empirical Study](#)". *The Journal of Academic Librarianship*, 34(3):196-201, 2008. Their awards will be shipped as neither were able to attend the meeting.

Amy announced that the next conference location would be:

2010 Louisville, Kentucky  
2011 Vancouver, BC, Canada  
2012 San Antonio, Texas  
2013 Atlanta, Georgia  
2014 Indianapolis, Indiana

#### **9) Adjournment**

Respectfully submitted,

Bob Heyer-Gray  
ELD Secretary/Treasurer, 2008-2009