

## ELD Extended Executive Committee Meeting

ASEE Annual Conference, Riverside 1

Wednesday, 29 June 2016

**Present:** Alice Trussell (Awards), Amy Buhler (Development), Amy Van Epps (Electronic Voting), Anne Rauh (Nominating), Bruce Neville (Program Chair), Craig Beard (Division Chair), Dave Hubbard (Accreditation & Standards), Dave Schmidt (Membership), Doug McGee (Recruitment), John Napp (Director), Julie Cook (Director, Webmaster), Julie Arendt (Accreditation & Standards), Kevin Drees (Mentoring), Lee Cummings (Newsletter), Mel DeSart (E-lists), Michael White (Anniversary Celebration), Robyn Rosenberg (Scholarly Communication), Scott Curtis (Publications), Willie Baer (Secretary/Treasurer)

### **Executive Committee:**

Bruce and Willie met with Doug Black (ASEE comptroller) to clarify issues caused by ASEE not sending the quarterly statements. A \$3,000 Bass tax mistake has been corrected.

Discussed whether to order more ELD pins. The last group lasted 10 years. We will be getting a quote for about 200 pins, and will think about having anniversary themed pins.

### **Committees:**

**Publications:** Nine members have volunteered while others have dropped off. The rule that a member can't review papers if also submitting a paper was discussed. The committee is developing a rubric for authors which will include criteria for authors and guidelines for reviewers.

**Development:** We've lost some sponsors. New vendors have been identified to approach. Special partners will be approached for the anniversary.

**Webmaster:** Julie has contacted ASEE about the ELD website being hosted by the society. She is checking into it so that we know what will be involved if the website needs to be passed to someone not from Washington.

**Membership:** We need to let Bernadette know any new (and dropping) committee members.

**Mentoring:** The committee has organized a webinar and is considering webinars on professional development issues. Kevin noted that less than a half-dozen used the friendly peer review service. The service should be advertised better.

**Listserve:** EEC listserv will be updated.

**Recruitment Task Force:** Discussed what ELD can do to help with recruitment. Ideas include recasting mentoring as professional development, work with library schools, and targeting deans and newly hired engineering librarians.

**Awards:** This year only one poster was submitted. Possible changes to awards were discussed including setting a threshold below which an award won't be awarded and possibly changing the innovation award. Changes in awards need to be approved by ASEE.

**Accreditation & Standards:** The committee is looking into matching the new ABET to the framework. It is also looking into changing the survey for ABET.

**Anniversary:** Michael and his task force is creating a list of possible activities. They are looking at three levels: no cost, low cost, and high cost. Working on program planning photo policy. Anne will draft the language.

**Nominating:** The nominating committee welcomes any suggestions for nominations.

**Planning for Columbus:**

We will be using a preconference instead of an unconference. It will be on Systematic Literature Reviews.

There should be a cake at the banquette.