

ELD Extended Executive Committee Meeting  
ASEE Annual Conference, Session W535  
Wednesday, 18 June 2014

Members in Attendance: Craig Beard, Amy Buhler, Scott Curtis, Mel DeSart, Kevin Drees, Bernadette Ewen, Jan Fransen, Jon Jeffryes, Adriana Popescu, Anne Rauh, Megan Sapp Nelson, Dave Schmitt, Larry Thompson, Alice Trussell, Amy Van Epps, James Van Fleet, Diana Wheeler.

Announcements from the Executive Committee

1. Paper Fee Subsidy Pilot

Because of the unusual number of papers withdrawn by authors this year, there is insufficient information to determine the success of the pilot. Therefore, the division will continue it for another year. The funds in our BASS account should be sufficient to handle it.

2. Task Force for Social Media/Communications

Julie Cook is investigating what other ASEE divisions are doing with social media, and will submit a report by the end of the year.

3. Proposal to Change the Division Name

Michael White has suggested that we consider changing the name of the division from Engineering Libraries Division to Engineering Librarians Division. Megan will ask Michael to submit a proposal for the name change, and the proposal will be submitted to the division members for an up/down vote.

4. Division Archivist

Though Cecilia Mullen has one more year as Archivist, she is ready to step down if someone can be found to be appointed to the remainder of her term. She is willing to mentor that person through the coming year.

5. Union List Subcommittee

The Union List Subcommittee of the Publications Committee is no longer active and has been removed from the Addendum to the Bylaws and from the list of Officers and Committees on the division website.

6. Bylaws Update

The following changes to the ELD bylaws (additions in italics) were approved by the division membership in an online vote and submitted to the ASEE Board of Directors for their approval:

ARTICLE V. Section 1: The Executive Committee (EC) shall consist of the Officers of the Division, shall be the primary governing body of the Division, and shall administer all activities that are deemed desirable for the promotion of the objectives of the Division. *The Executive Committee is empowered to accept or reject ELD documents and policies and to approve or deny proposed changes to ELD documents and policies via a simple majority vote, except those related to amending the Division bylaws. Amending the bylaws is addressed in Article XI below.*

ARTICLE VI. Section 1: The Chair shall constitute such committees, task forces or other functional groups or positions as are necessary to support the objectives of the Division. The Executive Committee shall seek the advice of the Extended Executive Committee in making appointments. For positions considered permanent within the Division (as indicated in the Division's officers and committees document), appoints shall be to a renewable two-year term. *The Executive Committee, with cause, shall review position appointments, and, if deemed necessary, will make changes to those appointments.* For positions that are not considered permanent, appointees serve at the will of the Executive Committee.

**Action Item:** Megan will schedule a meeting of the EEC via Skype in early August to discuss the structure of ELD committees, committee descriptions, and other matters as necessary.

### New Business

#### 1. Sponsorship for the Division

Larry presented a historical overview of the corporate sponsorship of ELD, including a spreadsheet showing events sponsorships and annual totals of cash gifts and direct-pay estimates (attached). He also noted the possibility of three new sponsors for the 2015 conference.

Since 2001, Elsevier has been the sole sponsor of the ELD banquet; since 2011 their sponsorship has been a cash gift to ELD rather than a direct payment to the venue — perhaps it's time to consider asking them to go back to direct-pay. It was suggested that we might seek a sponsor for transportation to the banquet, which would allow more flexibility in choosing a venue.

#### 2. Sponsorship of Students at Networking Events

Bring-a-Student got little traction at this year's conference. The conference in Seattle may hold more opportunities for involving students. Discussion included the following points:

- How has ELD benefitted from Bring-a-Student (for example, students joining ELD)?
- Should the division pay for students' memberships so they can attend members-only events?
- Can we approach vendors about paying student memberships?
- Can we ask IEEE about students attending Monday night events?

### 3. Conference Feedback/Brainstorming

The members of the Planning Committee for the 2015 ASEE Annual Conference are Craig Beard, Amy Buhler, Scott Curtis, Mel DeSart, Jan Fransen, Jon Jeffryes, Chelsea Leachman, John Napp, Anne Rauh, Daniela Solomon, and Larry Thompson.

Meal issues:

- We will solicit a ticket taker for each ticketed food event.
- We will add a sign on the buffet table indicating that this is for a ticketed event and the sponsor.
- Random assigned seats at banquet went over well.

Suggested sessions for 2015 are:

- New member session for members who joined in 2014 and 2015
- Hana, Jay, and Natasha are working on something for the Year of Diversity
- Jay is working on a workshop with the Student Division

Other workshop ideas include data management, government publications featuring TRAIL, patents, standards.

Sunday gives us the potential of an UNconference at UW. Possible topics:

- Getting small schools involved in data
- Time management (how to drop services when we add new ones)
- Training the next generation of engineering librarians (how to supervise students, interns, etc.)
- Maker space.
- How to write job ads / descriptions
- Local area session with Boeing or Microsoft

Adjourned at 4:07 p.m.