ASEE

Engineering Libraries Division

Extended Executive Committee Meeting Minutes

ELD Extended Executive Committee Meeting
Montreal, Wyndham Hotel
Wednesday, June 19, 2002

Present: Karen Andrews, Mel DeSart, Karen Grieg, Christy Hightower, Linda Martinez, Ann Morgan, Jill Powell, Greg Raschke, John Saylor, Mary Schlembach, Andy Shimp (Secretary), Gretchen Sneff (Division Chair), Andy Stewart, Larry Thompson (Program Chair), Suzanne Weiner, Glee Willis

Session I
Chaired by Gretchen Sneff

1. Montreal Conference
    a. Attendance: the average ELD session attendance has been in the mid-90s. Bill Mischo's session was the most highly attended at 107. Banquet attendance was 110.
    b. ASEE will not collect session evaluation forms. They will look at the conference evaluation forms, so it will be useful to encourage people to submit those forms.

2. Publications Committee
Andy Shimp resigned as chair. Ann Morgan, chair of the Literature Guides Subcommittee, volunteered to serve as chair. Mary Schlembach, editor of the Union List, also expressed interest, but thought she would be more needed in her current position as a new online edition of the Union List is being developed. The Executive Committee will appoint a chair.

3. Accreditation & Standards Committee
Karen Andrews proposed possible changes to the committee, including creating a separate interest group for information competencies/literacy. Karen reported that twenty-seven people had expressed interest in an information competencies/literacy interest

group. Recommendations for activities included hosting a listserv for sharing ideas, and a LOEX-type clearinghouse for sharing materials.

Karen further reported that at the committee meeting held on 6/18, thirteen attendees reviewed a revised draft of the Information Competencies for Engineering document. Karen will send out a new draft incorporating changes.   A committee member noted that the ABET standards for "Information Technology" programs may include information literacy. Committee members expressed continued interest in developing information competencies, gathering comparative data, and instruction. Five committee members expressed interest in remaining on the Accreditation & Standards Committee, even if the information competencies area is removed. A future agenda item for the committee would be to discuss whether data collection/standards are still needed.

Karen suggested two names to replace her as chair, perhaps serving as co-chairs. The Executive Committee will appoint a chair.

The Extended Executive Committee decided to form an interest group on Information Competencies/Instruction. Suzanne Weiner will put out a call for a volunteer to chair the interest group and moderate a listserv.   The Division Chair will appoint a chair for the interest group. Nominees should present a vision statement. The chair of the interest group will serve a two-year term.

4. Mentoring Committee
Linda Martinez will serve as the new chair of the Mentoring Committee.

5. Division Planning
   a. Focus of the Division: Quality/Leadership/Inclusion: build on quality, including program quality, liaison activities, and keeping ELD members involved.
   b. Comments on direction of the Division:
      1) Create interest groups
      2) Develop ELD as a consortium
      3) Strengthen liaison programs
      4) Require speakers to publish papers
      5) Schedule outside speakers in prime time slots
   c. Schedule the Extended Executive Committee meeting for Wednesday afternoon so that prime time slots can go to technical programming.
   d. The Executive Committee will assign a chair to lead a task force to revise the bylaws.

e. Create a program committee for conference planning. The Division Chair will appoint Larry Thompson as Program Committee Chair.

6. Liaisons Committee: Christy Hightower (Liaisons Chair) presented a number of issues to the Extended Executive Committee that she had previously submitted via email.
   a. Reporting: Committee liaisons will report to the chair of the Liaisons Committee. If ELD has a similar standing committee, the liaison should report relevant activities to the ELD committee chair. The chair of the Liaison Committee will bring to the Extended Executive Committee any items that will require work or decisions, and where no corresponding ELD committee exists.
   b. Scope: Individual liaisons can attend sessions at their own discretion (i.e., ELD will not attempt to mandate that liaisons attend particular programs.)
   c. Publisher liaisons: The Extended Executive Committee recommended that publisher liaisons not be initiated at this time.
   d. Liaisons to ASEE annual conference non-ELD programs: The Division Chair will issue a call for volunteers to report on sessions of possible interest to ELD members.
   e. If an ELD committee decides it does not want to work with an identified liaison group in another organization, the committee chair should report the reason to the Extended Executive Committee.
   f. The Division Chair will make committee chairs aware that liaisons may contact them about partnership opportunities.

Session II: Program Planning for Nashville
Chaired by Larry Thompson

1. Picnic
The Division Chair will appoint an exploratory committee to investigate organizing an alternative picnic.

2. Mel recommended scheduling a technical session for committee meetings to insure that committees have a free period of time to meet.

3. Possible Monday schedule:
   a. Get Acquainted Session at 10:30. Seek a sponsor for coffee and donuts. The moderator may want to attempt to get people in early so that the food will not impact meeting time.
   b. Technical session at 12:30
   c. Poster Session at 2:30
   d. New members reception in the evening. The new members reception might also be combined with the alternative picnic.

4. Keep the Technical Papers session as a forum for the presentation of papers that do not logically fit with other programming. Seek a moderator as a backup in case there are no papers to present.
5. The new Program Committee will create moderator guidelines with the aim of standardizing the quality of the sessions.
6. Attempt to schedule the Extended Executive Committee meeting for late Wednesday so that technical sessions have the opportunity for better time slots.
7. Topic ideas:
    a. Marketing outreach
    b. Licensing issues/pricing models/business models
    c. Engineering Library role in K-12 education
    d. Courseware for library applications
    e. Future of librarianship
    f. Solicit additional topic ideas on ELD-L.

Submitted by Andy Shimp, Secretary/Treasurer