## Meeting Minutes 2015

Tuesday, June 16, 2015 4:02 PM

Washington State Convention Center Washington State Convention Center Hendance MELISCA THEADAIN John Tingerthe Northern Ariz Univ CSU MEUSSA THEVENIN COLOSTATE EN Hostela Khottel CSU Hastel Jake Smithwick Arizon State Unio Hattate colostate edu ROOMER VALOES CSU RUALDES QUELES STELEN WICHAUBS TAMUIOS UNC-CHARLOTTE Javis Margon Contrac Waterson FADI CASTRONOVO STATE FADI @ PSU. EDU BILL STRENTH PITTSBAL STAR UNU REAN RECEIVER CASEY CLINE CCLINE BOISESLATE, EDU Dames OTTER P. TT3BUTH STATE BOISE SLAKE UNIV. Phil Dunn Univ. of Maine Kirsten Davis - Boise State Kirstendavis@ boisestate.cdu Nor Philipp Pitchog State Vair (K5) STEPHANIE VEREEN UNIV. OF ALABAMA ennis Audo Pittoburg State University svereene eng.ua.edu Bruce Gehrig UNC-charlotte MONIKA HEREMANN herrmannm @ uwstout, coly gagehrige mac. edc)

State of the division:

- 158 members in the division- ranks 9th out of 12 in the PIC (down a little bit)
- estimate 40 people here

2015 conference

91 abstracts from 61 authors and 43 institutions

- 37 papers accepted from 32 authors from 25 schools
- (7 rejected, 16 withdrawn, 31 did not meet deadline) 41%

8 tech sessions, 1 poster sessions

188 invited to review, 94 accepted, 84 reviewed

(see handout)

Report: Adrianne M. PIC chair

ASEE pleased with our division activity

ABET is reviewing Criteria 3 & 5

This year, moved away from paper fee and opens up for creative sessions

We can conduct business online (voting)

Special Project funds: There are matching funds available. Ideas: activities that increase membership. \$500 limit

Best PIC paper - we submitted, but were not selected

BASS overhead

society operating in deficit for 5 years. \$1M this year.

- Divisions must have balanced budgets, which means we need to self-sustain (pay for salary of 1 person) 30% of \$\$ coming into BASS accounts starting Oct 1st (outside funds).
- Not Internal transfers.
  - Expectation is that ticket sales will go to op account and will not be taxed.
  - Dues will be taxed. \$5 right now.

Best Paper Award

top 5 based on reviewer ranking

exec board (4) re-ranked: Melissia & Jonathan (Colorado State) - efficacy.

Treasurer's Report (Add in here) What to do with Funds? (read minutes from last meeting) Continue to support \$100 for best paper. Bruce to follow up on policy, and if possible to award for this year approve continue with \$500 outreach funding. Tingerthal. approve contineu with \$500 attendance scholarship. Bruce to find template. Phil Dunn reported that ASC table was too expensive and did not

Raising Dues for Construction Division: Decision not to raise now since BASS account is solid.

Community Engagement group -> Casey to follow -up by end of week.

Can we give out prof dev credits? - lots of hoops to jump through. How about providing a 'cert of attendance'? Bruce to follow up to see if there is a process in place.

Format of next conference: Construction site visits: create a standing committee for annual events? Bill (Pitt), Casey, Phil D. Proposal to Program chair by end of September. (tap into AGC) Support for combining sessions with other Divisions. ERM, for instance. Arch E, Cive, K-12 Avoid concurrent division sessions. Topic ideas hands-on, K-12, format: 10 minutes + group discussions -- half of them.

Exec board elections / nominations Division Chair -- Bruce G. Nominated Elected Program Chair -- John Tingerthal Nominated & Elected Treasurer -- Nick Tymvios Nominated & Elected Secretary -- Norm Phillipp Nominated & Elected

We do want to have website Norm to follow up. We are pressured to update bylaws to include diversity statement. Bruce to follow up. Delegate to Diversity: Bruce to send out email to membership.