

**Chemical Engineering Division of ASEE**  
**General Business Meeting**  
*Tuesday, June 20, 2006 (Session 2413)*

Attendees: Brian Lefebvre, Zenaida Otero Gephardt, David Miller, Anton Pintar, Benita Comeau, John Bell, Jim Henry, Milo Koretsky, Karen High, Frank King, Chuck Coronella, Taryn Bayles, Angelo Perna, Sharon Sauer, Adrienne Minerick, Kevin Dahm, Julie Jessop, Charles Nippert, Don Visco, Il Moon, Joe McCarthy, Douglas Ludlow, Randy Lewis, Jason Keith, Marina Miletic, Stewart Slater, Joe Shaeiwitz, Polly Piergiovanni, Ann Marie Flynn, Scott Fogler, Jeremy Vanantwerp, Deran Hanesian, David Silverstein, Dick Zollars

The meeting convened at 12:37 P.M.

1. Richard Zollars welcomed the attendees. Attendees introduced themselves. A moment of silence was held to recognize friends and colleagues who have passed away in the previous year.
2. The minutes from the June 14, 2005 meeting were approved as submitted.
3. David Silverstein reported that Valerie Young was elected Division Chair for 07-08 and that Chuck Coronella was elected Director for the 06-08 cycle. Recommendations were made that an online ballot be pursued, that better coordination be developed with the nominating committee to ensure timely elections, and that a bylaw revision be considered to reduced the time between election events.
4. David Silverstein reported current balances of \$16545.43 in the Bass Account and \$862.00 in the Operating Account. The newsletter was distributed late, due to election issues.
5. Richard Zollars reported that membership was down 815 to 644 over the past three years. Members whose memberships have not been renewed on a timely basis have received email messages from the division chair.
6. Stew Slater reported on this year's award process, emphasizing the need for members to seek nominees.
7. David Miller reported on the remaining program. 33 presentations and 8 posters were accepted. Reviewers, moderators, authors were thanked. Marina Miletic was thanked for banquet arrangements. Randy Lewis requested reviewers and moderators for the 2007 meeting. Michael Cooney will handle local arrangements.  
Joe Shaeiwitz reported that a brew pub was selected for the 2008 meeting. Susan Montgomery suggested subsidizing banquet ticketing for graduate students.
8. Dick Zollars reported that the ASEE Summer School will be held at the Washington State University campus. The event is rescheduled for July 28-August 2.
9. New business – Richard Zollars
  - a. Discussion/vote on bylaw changes as proposed in the Spring Newsletter. An additional change was proposed for Article VII by the Executive Committee, 45 days for nomination, 30 days for, 15 days. Frank King proposed that the change to Article II be modified to read “shall be open to all members” from “shall be composed of all members”. The date changes were approved unanimously. The other proposed changes were also accepted unanimously.
  - b. Members were exorted to participate in the division forum by David Silverstein
  - c. Don Visco agreed to become Awards co-chair. David Miller volunteered to become the Membership Chair.
  - d. The Centennial Committee of AIChE was represented by Angie Perna. Members were requested to solicit profile submissions from department chairs. Attendees will be emailed further information.
10. Appreciation awards were presented by Dick Zollars to David Miller, Marina Miletic, Nada Assaf-Anid (not present), and Stewart Slater. The Golden Pipe Wrench was passed on to incoming chair Polly Piergiovanni. Piergiovanni presented Zollars an appreciation plaque for service as division chair.

Meeting Adjourned at 1:30 PM.