

Chemical Engineering Division of ASEE  
Business Meeting  
June 22, 2004

Attendees: Jim Newell, Doug Ludlow, Daina Briedis, Joe Shaiewitz, C. Stewart Slater, Chuck Coronella, Mike Cutlip, Steve LeBlanc, Dave DiBiasio, David Silverstein, Kirk Schulz, Manhattan Guy, Richard Zollars, Barry Johnston, Marina Miletic, Richard Davis, Tom McWilliams, Carl Locke, David Kauffman, Mariano Savelski, Geof Silcox, Stephanie Farrell, Jason Keith, Anton Pintar, Adrienne Minerick, Don Visco, David Miller, Rhonda Lee-Desautels, Paul Dunbar, Randy Lewis, Phil Wankat, Angelo Perna, Mohammed Farid

Meeting Convened at 1:15 P.M.

1. The Minutes from the November meeting were approved with minor corrections
2. Secretary/Treasurer Report from Jim Newell
  - \$19,020.65 in Bass Account
  - \$498.41 in Operating Account
  - Proceeds from the collection of division dues started in October and has averaged \$160 per month
  - Because the banquet cost far less than was taken in, the extra funds will be applied to the Portland Banquet. Dave DiBiasio will send an e-mail to the division apologizing for the banquet and explaining the plan for next year.
3. Election Results
  - Richard Zollars was elected Division Chair
  - Nada Assaf-Anid was elected Director
4. Awards Chair Report from Joe Shaewitz
  - Stew Slater would take over as Awards Chair
  - A co-chair would be named, serve two years then rise to chair for two years
  - Lectureship funding from Dow continued on a year-to-year basis
  - Eastman was committed through 2009 for the Corcoran Award
5. Program Chair Reports
  - Chuck Coronella indicated that the conference was going well
  - Jim Henry stated that he would be seeking moderators for Portland while Skip Rochefort asked for advice on the next banquet
  - David Miller agreed to serve as Program Chair in Chicago (2006).
6. Summer School Report
  - Colorado School of Mines and Montana State had expressed interest in hosting
  - A decision about site would be reached by the November AIChE meeting.

7. Membership Chair Report  
David Silverstein reported that membership had fallen to 708 (from over 800) as a result of the division dues.
8. Newsletter and Website  
With electronic-only distribution of the newsletter, funds are available in the operating account to encourage involvement of newer division members
9. New Business  
David Silverstein will design a flyer promoting the division to be distributed to department chairs and to attendees at the AIChE National Meeting in November. Jim Newell will examine allowable uses for operating funds and report at the next meeting while the division considers alternatives (Best paper by an assistant professor award, free conference registration for new members, etc.)
10. A moment of silence was held for all division members, known and unknown, who passed away over the last year
11. Retiring officers received plaques for their past service and the ceremonial wrench was passed to Daina Briedis.

Meeting Adjourned at 2:11 P.M.